

PAC Meeting Minutes

Date: November 14, 2024

Call to Order: Meeting commenced promptly.

I. Approval of Minutes

- Reviewed the October minutes.
 - **Motion:** Approved unanimously.
-

II. Treasurer's Report

- Financial transition is still pending.
 - **Balances:**
 - Smileys Fundraiser: \$674.45
 - Veterans Fundraiser: Pending (~\$250.00)
 - **Current Balance:** \$3,363.55
 - More detailed report expected at the next meeting.
-

III. PAC Designation

- Motion made and approved for the PAC to remain under the ACA account.
 - **Reason:** End-of-year financial deadlines approaching.
 - **Outcome:** School assumes liability.
-

IV. Event Recaps

Homecoming

- **Participation:** 27 upper school students.
- Evening event held at Common Ground with Smileys Ice Cream—a huge hit.
- Pre-K through staff and volunteers enjoyed the event.

Veterans Day Lunch

- 40 visitors attended.
- Cake was well-received. Thank you, PAC!

V. New Business

Election of Treasurer

- Heather Nicely elected as treasurer by majority vote.

Membership Application

- No membership fees.
- Members will provide contact details (name, email, etc.).
- Communication to remain through the school, with added direct contact options.
- **Motion:** Unanimously approved.

Avenue of Trees Fundraiser

- School seeks 9 slim, pre-lit, 6–9 ft trees for class decoration.
- Voting: \$5/vote.
- **Winning class prize:** Pizza and ice cream party.
- PAC voted to supply one tree.
- **Motion:** Approved unanimously to proceed buying a tree.

Family Harvest Meal

- PAC to have a table with a QR code for parent sign-ups.
- PAC table sign-up form to be distributed.

Gypsy Hill Light Display

- Link to Amazon wishlist shared.
- Setup Dates:
 - Begin creation: Tuesday, 11/19 at ACA
 - Display setup: Sunday, 11/24 at Gypsy Hill

Hot Chocolate Bar: PAC to support via donations, voted in favor unanimously.

Christmas Gifts for Staff

- Wishlist distributed to staff and PAC by Vanessa
- Support staff included in the initiative.
- Rebecca Steele to lead the effort.

VI. 2024 Planning

Brainstormed Ideas & Goals

1. **Sweetheart Soiree (Daddy-Daughter Dance)** – Will plan to schedule for February.
2. **Tropical Smoothie Fundraiser** – Exploring options.
3. **Amazon Smile Registration** for PAC, something to explore further.
4. **Quick Dinner Recipe Book** – Focus on student-favorite recipes. Project to wrap up the school year.

December Meeting

- No meeting in December.
 - Next PAC Meeting: **January 16, 2025.**
 - Childcare coordination discussed for board and PAC meetings.
 - School Board meeting on December 10th.
-

VII. Parent Communication

- Vanessa to share detailed information on school lockdown codes.
 - Notification improvements discussed, including text alerts prompting parents to check email.
-

VIII. Adjournment

Meeting concluded with plans for upcoming events and initiatives.

Next Meeting: January 16, 2025, 5:30 pm at ACA

Prepared By: Rebecca Steele and Hannah Cooper

Approved On: [Approval Date]

Attendance In-person:

Cristina Brown

Heather Short

Sarah Peters

Vanessa Mundie

Heather Knicely

Mel Stuler

7 online attendees, not documented.