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SCHOOL PURPOSE **SECTION I**

MISSION

Our mission at ACA is for our teachers, staff, and students to cultivate a love for Jesus and a love for others. Our greatest commandment is to love Jesus as he said in Matthew 22: 36-40. We will encourage students to have a personal and spiritually minded relationship with Jesus Christ reflecting His love to the world. We will accomplish this by training them in the ways of the Lord, through *worship, academics, and building a Biblical worldview* in all areas of their lives. The next greatest commandment is to love our neighbors. By building a relationship based on Christ's love, this will be our guide and the motivating factor for all service and interactions with others.

Love Jesus:

- Know Jesus's love for us.
- Know the truth.
- Pray without limit.
- Do one's work unto the Lord.
- View the world through a Biblical lens.

Students are trained to view the world through a Biblical lens. This means that all academic subjects, classroom relationships, playground manners, discipline, and at-home behaviors are brought back to God's Word.

Love Others:

- One's love for their neighbors and others.
- Mission work.
- Community service.
- Church and school involvement.

There will be opportunities for evangelism in the class, in the school, and in our community. The gospel will be presented at school functions, chapels, classrooms, outreach events, and prayer meetings. The sharing of the Good News of the Gospel will be led not only by teachers, but also by students, parents, staff, etc. For this reason, we encourage students to invite others to school functions and to church to hear the gospel of Jesus Christ.

PHILOSOPHY

Augusta Christian Academy is an outreach ministry of Crossroads Baptist Church. We will strive to provide a solid Biblical foundation for our students while creating a learning environment that supports not only the academic needs of students but creates a supportive nurturing environment to meet their social and emotional needs. Augusta Christian Academy is an inclusive community school that does not require a membership to a specific church; however, we do require a recognition and acknowledgement of our Statement of Faith.

We believe in creating an engaging environment where students will feel:

- challenged
- successful
- held to high expectations.
- supported to reach their maximum potential.

As a school, we will:

- Strive to honor God in all we say and do.
- Teach and model a Biblical World View.
- Strive for educational excellence.

- Commit to providing educational programs that create a learning atmosphere that develops a desire for high achievement and encourages student participation, critical thinking, and problem-solving.
- Acknowledge that parents have the primary responsibility for educating their children and will encourage parent involvement in school programs and activities. We believe that the benefits of Christian education are enhanced when the entire family is committed and involved.
- Value each child as a unique creation of God.
- Provide educational opportunities for diverse learners and strive to meet the individual educational and special needs of each child.
- Focus on encouraging each student in his/her relationship with Jesus Christ.
- Practice justice, mercy, and peacemaking, resolving conflict in a positive manner using Biblical principles.
- Be committed to hiring exceptional employees who love and honor God, love children, and are consistent godly role models. Teachers should be called by God to the teaching profession, demonstrate expertise in their academic areas, and have an unselfish spirit of dedication.
- Seek to honor God in all our financial decisions by being faithful stewards of His resources.

SCHOOL CULTURE

We trust in the Biblical God and students are encouraged to view the world through a Biblical lens. This means that all academic subjects, classroom relationships, playground manners, discipline, and at-home behaviors are brought back to God's Word.

Our greatest commandment is to love. We encourage students to have a personal, unveiled, transformed, and spiritually minded relationship with Jesus Christ reflecting His love to the world. We will accomplish this by training them in the ways of the Lord, honoring Him through worship and academics, and building a Biblical worldview in all areas of their lives.

We are empowered by and dependent on the Holy Spirit. We set aside time each day for students to read, learn, meditate on, and grow to love God's Word, incorporating it into their daily lives. In addition, we regularly introduce specific scripture verses to illustrate God's love for the students and to train them in the truth. Prayer is an essential part of worship, so students are given opportunities to pray, share prayer requests, and offer praise reports. They are trained and encouraged to pray in private and in public.

We have a vision to support parents who desire a Biblically based education for their child. We encourage families to be involved in supporting their child in not only the academic teaching but also the Biblical teaching and spiritual training by practicing bible verses, daily devotions, and prayer.

Teachers are encouraged to connect with parents regularly via email, phone, and face-to-face meetings to discuss the spiritual and academic strengths of their students and partner with parents to address any difficulties the student may be facing.

Our faculty and staff are dedicated to serving Christ and each other. Each of them has a personal relationship with Jesus Christ and a calling to minister to the needs of students. Our teachers have a heart to encourage each other in the shared desire that God's perfect plan be established in each of our students' developing lives. As the faculty and staff of Augusta Christian Academy, they understand their role is to fulfill the call of sharing the love of Jesus with our students and their families and to share the Gospel.

Our goal is to have a school environment that emphasizes Christ-like principles, morals, and values. Since our school is a ministry of the church, our mission is to ensure that each student is afforded optimal daily opportunities to develop strong intellectual and moral character; and develop a Biblical worldview. This process is accomplished by providing an academic environment that endeavors to try and foster the fullest

potential of each student. Our ultimate purpose is to train the whole student so that they will develop according to the prime example of our Lord Jesus Christ – a godly influence in the world.

STATEMENT OF FAITH

We believe the Bible to be the inspired, the only infallible, and authoritative Word of God. (*“All Scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness.”* – 2 Timothy 3:16)

We believe there is one God (Isaiah 45:5; Exodus 20:1-5), eternally existent in three persons (1 John 5:7): Father, Son, and Holy Spirit. (*“Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost.”* – Matthew 28:19)

We believe in the deity of our Lord, His virgin birth, His sinless life, His miracles, His atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in power and glory. (*“Which also said, Ye men of Galilee, why stand ye gazing up into heaven? this same Jesus, which is taken up from you into heaven, shall so come in like manner as ye have seen him go into heaven.”* Acts 1:11; also see John 10:33, Matthew 1:23, Hebrews 4:15, John 2:11, 1 Corinthians 15:3, John 11:25, and Mark 16:19)

We believe that salvation can be neither deserved nor earned but is the free gift of God given to those who accept it by faith. (*“For by grace are ye saved through faith; and that not of yourselves: it is the gift of God: Not of works, lest any man should boast. For we are his workmanship, created in Christ Jesus unto good works, which God hath before ordained that we should walk in them.”* – Ephesians 2:8-10; also see John 3:16, John 5:24, Romans 5:8-9, and Titus 3:5).

We believe in the resurrection of both the saved and the lost – they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation. (*“Marvel not at this: for the hour is coming, in the which all that are in the graves shall hear his voice and shall come forth; they that have done good, unto the resurrection of life; and they that have done evil, unto the resurrection of damnation.”* – John 5:28-29)

We believe in the spiritual unity of believers in our Lord Jesus Christ. (*“There is one body, and one Spirit, even as ye are called in one hope of your calling; One Lord, one faith, one baptism, One God and Father of all, who is above all, and through all, and in you all.”* – Ephesians 4:4-6)

We believe in the present ministry of the Holy Spirit by indwelling the Christian, enabling him/her to live a godly life. (*“For whom he did foreknow, he also did predestinate to be conformed to the image of his Son, that he might be the firstborn among many brethren.”* – Romans 8:29)

We believe that God created the universe in six literal, 24-hour periods. We reject evolution, the Gap Theory, the Day-Age Theory, and Theistic evolution as unscriptural theories of origin. (Genesis 1-2; Exodus 20:11)

We believe children are a heritage from the Lord, and they are to be subject to their parents and obedient at all times. Parents are responsible for teaching their children spiritual and moral values and leading them, through consistent lifestyle example and appropriate discipline, including Scriptural corporal correction. (Psalm 127: 3-5, Ephesians 6:1-4)

We believe marriage sanctioned by God, joins a biological male and a biological female as their genders were determined at birth. (Genesis 2:24; Ephesians 5:22-23; Mark 10:6-9; 1 Corinthians 7: 1-9)

We believe children are wonderfully and immutably created as male or female. These two distinct, complementary genders together reflect the image and nature of God and the rejection of one’s biological gender is a rejection of the image of God within that person (Genesis 1:26-27)

Because ACA is a ministry of Crossroads Baptist Church and follows the beliefs and practices of the church, anytime there is conflict between the school and any new legal standard, the church’s statement of faith, doctrines and Biblical positions will govern.

FINANCE

SECTION II

FINANCIAL AID

All families enrolled in Augusta Christian Academy are eligible to apply for financial aid. The Financial Aid Committee in cooperation with the Board, shall review applications for financial aid. All tuition discounts will

be granted through the financial aid process to include discounts for school staff members and church members. The maximum amount of paid financial aid should not exceed 70% per family.

To be considered for financial aid, families should submit a complete financial aid packet by March 31st with the \$40 application fee through the online FACTS system. Financial aid for new students will only be considered if the child also has completed the ACA Enrollment forms.

*Applications received after March 31 may not receive funding regardless of financial status.

The family shall receive written notification no later than May 1st. Each family should return the acceptance letter of the financial award to the school by May 15th to confirm funds.

FUNDRAISING

Yearly fundraising will occur to help offset the cost of capital projects and activities for the school. Additional school wide fundraising may occur in a limited quantity and family involvement is expected.

PAYMENT PORTAL

All payment portals should be set up by July 30th for the first tuition payment to be withdrawn by August 1.

In the event the family's bank status should change during the school year, it is the family's responsibility to update the payment portal prior to the first day of the next month, to not impact the tuition withdrawal.

Any account that is unable to meet the monthly tuition withdrawal will receive a late fee.

All fees including tuition, meal payments, extended care, spirit wear purchases, dress wear purchases, school pictures, etc. will be managed through the Payment Portal. Monthly add-ons will be billed at the end of each month and added to the next month's payment cycle (i.e., September lunches will be paid for at the beginning of October).

TUITION AND FEES

All enrollment fees are due at the time of enrollment and should be submitted to complete the enrollment process. The supply and technology fee should be no later than the first day of school. There is no discount for school fees.

Fee	Pre-School	Kindergarten-4th Grade	5th Grade- 8th Grade
Enrollment	\$50.00	\$50.00	\$75.00
Supply	\$25.00	\$125.00	\$125.00
Technology	\$25.00	\$75.00	\$125.00

Families may select to pay for tuition in the following forms:

1 payment: August 1st

FACTS Enrollment fee waived.

2 payments: August 1st and February 1st

FACTS Enrollment fee waived

10 monthly payments: August-May

FACTS fee of \$55 (one time per family)

12 monthly payments: August-July

FACTS fee of \$55 (one time per family)

FACTS Online

- ✓ Online, auto draft payments
- ✓ Select your payment draft dates

- ✓ Use checking, savings, or credit cards for payments (2.9% fee required for credit cards)
- ✓ Use multiple payment methods
- ✓ Incidental billing will also occur through the FACTS online system (breakfast, lunch, field trips, extended care, summer camps, etc.)

DISCOUNTS

Multiple Student Discount

Families who have more than one student enrolled in ACA will receive a sibling discount. School fees will not be discounted, and sibling discounts will not impact a family's eligibility for financial aid; however, the family may receive no more than 70% grant funding.

- 1st child=full tuition
- 2nd child=10% discount
- 3rd child=15% discount
- 4th child and beyond=20% discount

Pastoral Discount

Families whose parent is currently serving in a full-time pastoral or ministry role within a church will be eligible to receive a 30% total tuition reduction rate. This shall not be combined with the multiple student discount. School fees will not be discounted, and sibling discounts will not impact a family's eligibility for financial aid; however, the family may receive no more than 70% grant funding.

If a payment is returned, the payment will be rescheduled for 15 days later, and notification will be sent to the family. A late fee of \$50 will be charged.

Families joining ACA after the start of the school year, will receive a prorated tuition amount based on the start of their enrollment. All other fees will remain.

HEALTH AND SAFETY

SECTION III

ACCIDENTS

The school has an important obligation to see that all injuries or conditions that threaten possible injuries are taken care of quickly and efficiently. Any injury of the student will be reported to administration and families will be contacted immediately.

ADMINISTRATION OF MEDICATION

ACA will administer medication to a student who has a current prescription. A parent/guardian is required to bring the medication to the school in its original container. Upon receiving the medication, it will be documented as well as each dosage will be documented in school records.

Over the counter medication will not be available for students and students are not permitted to carry any over the counter medication in his/her possession.

For administration medication the below guidelines will be followed in accordance with the code of Virginia:

- A trained, unlicensed person who has successfully completed a Virginia Board of Nursing approved medication administration training (MAT) may administer patient-specific drugs in a private school setting. If written authorization from a parent or guardian is obtained, the school's trained staff member may administer epinephrine according to the prescription label to the specific child for whom the medication was dispensed by a pharmacy. *Va. Code §§54.1-3005, 54.1-3408.O*
- Both registered and licensed practical nurses who work in Virginia private schools are authorized to administer prescription medications with parental consent. *Va. Code §§ 54.1-3408, 54.1-3000.*

- The administration of medications to children with diabetes who require insulin and/or glucagon, and children with diabetes or a seizure disorder who require emergency rectal medications must complete the appropriate MAT course for each medication. Without the approved proper training, the administration of the medications to children with these conditions would violate the Virginia Drug Control Act. *Va. Code § 54.1-3400 et seq.*

HEALTH RECORDS AND REQUIREMENTS

The school office will retain student health records including copies of physicals and certificates of immunization. This will be part of the student’s cumulative record at ACA.

- For admittance to a school, a student or the student's parents must submit documentary proof of immunization, an affidavit stating the immunizations conflict with the student's religious tenets, or certification from a physician that the immunization is detrimental to the student's health. Conditional admittance is allowed if a student's immunizations are incomplete, and she submits a schedule for completion within 90 calendar days. The state health commissioner has the authority to exclude children from school who are not immunized in the event of an outbreak, potential epidemic, or epidemic. *Va. Code §§22.1-271.2, 32.1-47.*
- For admittance to school, a completed well-check physical should be submitted to the school. The physical shall be within one year of the enrollment date.

STUDENT ILLNESS

In the event a student becomes ill during the school day, it is the policy of Augusta Christian Academy to send children home if they have a rash, are vomiting, running a fever, or if head lice are found. Children should be kept home from school until they are sufficiently recovered from their illness, fever free without medication for 24-hours, to allow them to effectively complete their daily school activities and are no longer contagious.

CRISIS MANAGEMENT PLAN

The school has a current Crisis Management Plan in place and a copy of the plan is readily available and easily accessible in every classroom, office, and common area. Emergency drills will be conducted in accordance with the Virginia Department of Education Drill Guidelines.

- Fire Drills-at least twice during the first 20 school days of each school session, and then at least one drill per month for the remainder of the school year.
- Tornado Drills-one per school year.
- Lock-Down Drill- at least twice during the first 20 days of school and conduct at least two additional lock-down drills during the remainder of the school term.

Students will be trained and notified of drills so that they are prepared. There will be unannounced drills beginning in the second quarter of the school year.

INSTRUCTION

SECTION IV

The teacher is responsible for the appearance of the classroom including cleaning of the room that is not provided by the custodial staff. The staff members' work area should be kept neat and organized, as to protect confidentiality. All furniture should be kept in an organized manner. Bulletin boards, signage, and items displayed within the classroom and outside of the classroom should be current.

CURRICULUM

A curriculum team will be responsible for reviewing and selecting accredited and approved curriculum for all programs and levels of the school. Upon the selection of the proposed curriculum, a Board review should be held. Curriculum may be reviewed and discussed at any time.

GRADING AND STUDENT PROGRESS

Reporting student progress is an important part of parent/teacher communication. Several reporting methods may be utilized including progress reports, conferences, standardized test reports.

1. Progress Reports: Students in grades 1ST-8th will receive progress reports at the half-way point of the 9-week grading period. Kindergarten will receive their first-grade report at the 9-week grading period and then receive progress reports thereafter following the 1st-8th grade students. Preschool students will receive three progress reports throughout the school year (December, March, and May).
2. Quarter Grade Reports: Students in Kindergarten-8th grade will receive a formal quarter report card each 9-weeks of school. Preschool students will not receive quarter report cards.
3. Conferences: Formal conferences will be scheduled as a part of the school’s reporting process and noted each year on the school calendar. Parents are expected to attend these conferences. Parents and/or the school may request additional conferences as needed.
4. Assessments: Students will be assessed following the ACSI accreditation model. Additionally, the use of informal pre and post assessments will be used to measure student growth and achievement.

Grading Scale 1st Grade-8th Grade

A+	98-100	B	84-86	C-	70-73	F	50-59
A	94-97	B-	80-83	D+	67-69	<i>*the minimum grade recorded for work submitted will be a 50</i>	
A-	90-93	C+	77-79	D	64-66	<i>*scores of 49-1 will not be recorded</i>	
B+	87-89	C	74-76	D-	60-63	<i>*if work is not submitted, a 0 will be recorded</i>	

Grading Scale Preschool-Kindergarten

- E Exceeds expectations; easily grasps and applies advanced skills and processes
- S Meets expectations; regularly grasps and applies key concepts and processes with limited error
- M Making progress; beginning to grasp and apply key concepts and processes
- U Not making progress; not making expected progress towards proficiency

HOMWORK

The general policy is to avoid assigning homework beyond preparation for assessments, nightly reading, and weekly math review. Homework time guidelines for students are:

- Kindergarten 15-30 minutes/night
- 1st-4th grade 20-45 minutes/night
- 5th-8th grade 30-60 minutes/night

SPIRITUAL TRAINING: DAILY PRAYER AND CHAPEL

Prayer will be held daily within the classroom as well as during common times throughout the day (start of day, lunch, etc.). Chapel will be held weekly for all students.

SCHOOL OPERATIONS

SECTION V

ANNUAL SURVEY

An annual survey will be provided to all staff members, families, and students 3rd grade and above. The purpose of the survey is to allow stakeholders the opportunity to provide feedback on school programing, curriculum, processes, and procedures. The survey will not permit evaluations of staff members.

RIGHT OF ACCESS OF RECORDS

All student records will be housed in the ACA school office. The current teachers of the student may have access to the file. Parent/Guardian(s) may request a copy of all items in the file at any time. No other person should have access to the file nor should copies be shared. Student records shall include:

- Enrollment Application
- Health Forms
- Transfer Records
- Yearly grade reports
- Documentation of Students Supports Meetings
- Yearly Discipline summary
- Yearly Testing summary

Should a family withdraw from ACA, a copy of records will be shared with the family; however, the original documents will remain for 3 years and then be shredded.

All financial aid applications and award letters will be stored in the Business Office in a separate, secured file. Only the business manager and administrator shall have access to this file. All personal documents that are submitted as part of the financial aid application will be stored in this file; unnecessary documents will be shredded.

SCHOOL HOURS

Preschool hours: 8:30-12:00 (half day); 8:30-2:45 (full day)
 Kindergarten- 8th grade hours: 8:00-3:00
 Extended Care- 6:30 am-6:00 pm

SCHOOL SPIRIT: COLORS AND MASCOT

School Colors Blue, Graphite, White
 Mascot Rhino

YEARLY CALENDAR

The yearly calendar will be presented to the Board for final approval during the fourth quarter Board meeting. Calendar proposals will be shared during the third quarter meeting. All events for the school year should be included in the yearly calendar when it is shared with the board. No additional events or items should be added to the calendar unless otherwise approved by the Board.

EXTENDED CARE

ACA offers reserved extended care for families that will utilize this service 60% of the time. For families who do not plan to utilize this service on a routine basis, they are considered “drop in” care. Payment is calculated on the quarter hour. Late pick up, will increase the cost by \$2 per minute after a 5-minute grace period.

PRESCHOOL EXTENDED CARE

Reserved Rate(s)	Enrollment Fee	AM Care 6:30 am-8:15 am	PM Care 2:45 pm-6:00 pm
Current ACA Family	Free	\$7/hour (max of \$12.25)	\$7/hour (max of \$22.75 unless late pickup)
	AM and PM	\$28.00	
Community Member	\$50.00	\$12/hour (max of \$15)	\$12/hour (max of \$36 unless late pickup)
	AM and PM (6:30 am-6:00pm)	\$40.00	

Drop-In Rate (s)	Enrollment Fee	AM Care 6:30 am-8:15 am	PM Care 2:45 pm-6:00 pm
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Current ACA Family	Free	\$10/hour (max of \$17.50)	\$10/hour (max of \$32.50 unless late pickup)
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KINDERGARTEN-8TH EXTENDED CARE

Reserved Rate(s)	Enrollment Fee	AM Care 6:30 am-7:45 am	PM Care 3:15 pm-6:00 pm
Current ACA Family	Free	\$7/hour (max of \$8.75)	\$7/hour (max of \$19.25 unless late pickup)
	AM and PM	\$22.50	
Community Member	\$50.00	\$12/hour (max of \$17.50)	\$12/hour (max of \$32.50 unless late pickup)
	AM and PM (6:30 am-6:00pm)	\$40.00	

Drop-In Rate(s)	Enrollment Fee	AM Care 6:30 am-7:45 am	PM Care 3:15 pm-6:00 pm
Current ACA Family	Free	\$10/hour (max of \$12.50)	\$10/hour (max of \$27.50 unless late pickup)

SUMMER CAMP

The summer camp schedule should be provided to the Board with the yearly calendar to include weekly themes. Each family should complete the summer camp enrollment forms and fees will be separate from the ACA school tuition. Current ACA families will have priority for enrollment for summer camp offerings. Students who most need additional academic support will have top priority. Recommendations will be made from school staff. Summer Camp will only be offered for children who have completed kindergarten. One week of transition camp will be offered to new students registering in K4 and K5. Summer Camp will be offered during the month of June and will conclude by the July 4th holiday as a means for deep cleaning and maintenance projects for ACA. K4 and K5 Transition Camp will occur in August.

SCHOOL POLICIES AND PROCEDURES

SECTION VI

ADMISSIONS AND ENROLLMENT

All students must have a completed enrollment packet including health physical prior to enrollment and starting at ACA. Students who have not completed their enrollment will not be permitted to attend school until all components are received. If the enrollment is not complete by the 10th day of school, the student will be dropped from enrollment and forfeit their enrollment fees.

All student fees should be paid in full prior to the start of school. A payment plan may be developed should a family need to establish one. Regardless of financial aid packages, all families will pay student fees without discount.

Families are required to participate in a school Open House and Information Session. Sessions will be scheduled in small groups and individual sessions provided upon request from the family and/or school.

ATTENDANCE

ACA will follow attendance guidelines set forth by the Code of Virginia. If student attendance in K-8th grade becomes a concern, ACA will work with the family to develop an attendance plan and work in collaboration to establish a means of supporting both the student and the family to help the student attend school on a regular basis.

BEHAVIOR AND DISCIPLINE

ACA will follow a positive school wide discipline plan that promotes Christ-like behavior. Parents/Guardians shall be contacted either by phone or through written documents for anytime the student's behavior impacts his or her learning or the learning of other students.

Good behavior and meeting expectations will be recognized and praised on a regular basis.

CONTINUOUS ENROLLMENT

Families will remain enrolled at ACA from year to year. Notification of continuous enrollment shall be by February 1st. Families may choose to opt out or enroll additional children. Any family that does not return the Continuous Enrollment Form will have the enrollment fee deducted using the payment portal on February 15.

All other fees will be deducted from the payment portal on March 15 or at another time if requested by the family.

Families will update the personal information for the coming year by May 1st

DRESS CODE

Student dress is expected to be modest and follow below guidelines:

- Shorts and skirts should be no higher than 2 inches above the knee. Undershorts should be worn with skirts.
- No midriffs.
- Leggings should only be worn if the top extends to 2 inches above the knee.
- No cut-off shirts.
- Sleeveless shirts should have straps with a width of at least two fingers.
- No graphics that promote, violence, substance abuse, profanity, or vulgarity.
- Jeans are allowed; however, skin should not be visible through any wholes or tares in the jeans.

Students are expected to wear ACA spirit wear on Fridays. ACA dress wear (khaki skirt or pants with collared shirt) should be worn on chapel days.

The purchase of ACA dress wear will be offered several times throughout the school year. A consignment sale will also be held each fall and spring for ACA wear that is in great condition.

ENROLLMENT OF SPECIAL NEEDS STUDENTS

Prior to the enrollment of students with disabilities, ACA staff will meet with families to review the current Individual Education Plan (IEP) of the student and determine how ACA can serve the student.

ACA is not required to implement and follow IEPs that are developed within the public school system; however, it is our intent to welcome all families and students and strive to develop a plan that will help all students be successful.

If ACA feels that we cannot meet the learning needs of the student, that will be communicated with the family and a recommendation for another placement will be shared.

PARENT ORIENTATION AND INVOLVEMENT

Families are required to participate in a school Open House and Information Session. As part of the enrollment process, a Family meeting will be scheduled with the Executive Director.

Families are encouraged to volunteer for at least 10 hours throughout each school year. This may be served in any capacity throughout the school day or for a school event. We feel it is important for families to experience life at ACA firsthand.

The Parent Advisory Committee will serve as a support to the teachers and staff at ACA, assist in helping to celebrate and recognize the achievements of our students, and provide feedback and recommendations to the leadership team within ACA.

STUDENT RECOGNITION

The school will work to develop a student recognition plan as part of the Schoolwide Discipline Plan. Our Schoolwide Discipline Plan will encompass behavior expectation, student recognition and celebrations, as well as a discipline flow chart.