

Broadview Missionary Baptist Church

Keyboardist and Choral Instructor

Job Description

Position Title: Keyboardist and Choral Instructor

Position Type: Salary

Work Schedule: 7-10 hours per week

FLSA Status: Exempt

Reports to: Director of Worship Arts

Salary Range: \$33,800-\$41,600

Position Summary:

The Keyboardist and Choral Instructor supports the music department by providing skilled keyboard accompaniment and instructing the various choirs of Broadview Missionary Baptist Church. The role requires not only technical proficiency on the keyboard/organ but also a deep understanding of gospel music, spirituals, hymns, and contemporary Christian music within the African American worship experience. This role also includes teaching choral technique, harmony, and repertoire while fostering both musical excellence and spiritual growth. The position supports the Director of Worship Arts in function as directed.

Key Responsibilities

Keyboardist

- Provide keyboard/organ accompaniment for worship services, rehearsals, and special events such as Easter, Christmas concerts, Revivals and other significant services.
- Select, arrange, and prepare music in a variety of music styles including hymns, contemporary worship songs, traditional music, and choir accompaniment during weekly worship services.
- Special Music: Play special music pieces for offertory, sermon selections, and other service elements as needed.
- Coordination: Work with Worship and Arts Director to coordinate instrumental selections for special music.
- Special Events: Accompany music for special church events such as church outings, Easter and Christmas concerts, and other scheduled services
- Maintain rehearsal schedules, prepare materials, and communicate effectively with choir members.

Choral Instructor

- Direct and instruct choirs of various ages, teaching vocal technique, harmony, and gospel repertoire.
- Assist with sectional rehearsals as needed.

Required Skills and Abilities

- High level of proficiency on keyboard/organ, with strong ability to play gospel, hymns, spirituals, and contemporary Christian music.
- Demonstrated skill in choral instruction, vocal coaching, and arranging music for choirs.
- Experience teaching music in a church, school, or community setting.
- Strong knowledge of the Black Church worship tradition and its musical heritage.
- Ability to play by ear and adapt improvisationally during worship.
- Excellent leadership and communication skills with diverse age groups and musical abilities.
- Strong organizational skills for preparing rehearsals.
- Ability to collaborate within a team and follow direction from the Director of Worship Arts and or Senior Pastor
- Commitment to spiritual growth, discipleship, and modeling Christian character.

Preferred Skills and Abilities

- Proficiently Read music
- Undergraduate or Graduate Degree in Music
- Training in vocal pedagogy
- Ability to arrange and compose music for choirs and ensembles.
- Familiarity with music technology (keyboards, digital audio, recording, and sound systems).

Working Conditions

- *Schedule*: Primarily evenings and weekends, including Sunday worship services, select Wednesday worship services, midweek rehearsals, and special church events (revivals, funerals, weddings, seasonal programs, etc.).
- *Physical Demands*: Extended periods of sitting/standing while playing keyboard and directing choirs; ability to lift/move music equipment or supplies (up to 25 lbs.).
- *Work Hours*: Variable, with peak times during holiday seasons (Christmas, Easter, church anniversaries, etc.).

Additional Requirements

- Successful Completion of background check and drug test
- Willing to sign statement of faith
- Maintains a polished, professional appearance and positive attitude.
- Committed to the church's vision, message, and ministry.

Compensation

- Compensation for this position is commensurate with experience, education, and skill level, and is guided by the church's compensation structure.