

## Follow-Up Facilitator

This person has 2 primary objectives. First, they have a heart to make members of the small group know they are missed when not present at a meeting by sending texts or emails. Second, they are the primary person to follow up when someone visits your small group and extend a warm welcome, see if they have any questions, and encourage them to return.

The Follow Up Facilitator:

- Makes sure he or she has every group member's phone number and email. This can be provided by the small group leader (it will be the roster of the group)
- Has the responsibility of sending "we missed you" messages to group members when they are gone 2 or more weeks in a row.
- Is very intentional with visitors to the group, both during their first few visits and after by expressing that they are glad the visitors have come to the group and they hope the visitors return