

# HOST

Creates an environment where each donor leaves encouraged and more connected to what God is doing within their community and around the world through OCC.

## 1 Welcome

Be ready to joyfully receive each donor and provide them with a transformational experience at the Drop-off Location.



## 2 Gather Data

While the Unloader removes the shoebox gifts, the Host will help the donor complete the Drop-off Form correctly. Preferably, they will fill out a digital form.

## 3 Connect

Once the form is completed, the Host can offer refreshments, get to know the donor better and if appropriate, share about the Greatest Journey, Journey of a Shoebox, or year-round volunteer opportunities.



## 4 Collect

The Host or the Unloader receives the shoeboxes from the donor, careful to keep the integrity of the shoebox by not removing or adding anything to the box.

## 5 Give a Gift

Offers the donor a thank you note, sticker, and/or Year-round Recruitment Card.



## 6 Affirm

Before the donor leaves, the Host should affirm them for investing in the life of a child. Ask if they have any prayer needs and offer to pray with each donor.

