

ELEMENTARY DIRECTOR PROFILE

First Free is seeking a part-time Elementary director. We are committed to making disciples of Jesus Christ locally and through cross-cultural missions. We place a high priority on God's Word and are gospel-centered in all we do, including our ministry to children. We have a rich heritage of teaching the faith and forming children in the gospel of Jesus Christ and want to see that continue.

The Elementary director has a broad range of responsibilities. They give oversight to Sunday morning elementary programming in both the 9:00 & 10:45 hours. The director is responsible for recruiting and training volunteers, ensuring that our curriculum is faithfully taught, and ensuring our children are well loved and cared for each Sunday. They are also responsible for communicating with and interacting with parents. This is a part-time, salaried position working 20-25 hours per week and reporting to the Children's Ministries director.

Requirements

Maturing Disciple

- Growing love for God: marked by love for his Word, prayer, and obedience.
- Growing love for the body: marked by unity, service, and submission to the authority of the church.
- Growing love for the lost: marked by prayer for, relationships with, and evangelism of unbelievers.
- Meets the character qualifications for a deacon (1 Tim. 3:8-11).

Biblical Understanding

- A solid grasp of the storyline of the Bible and how all Scripture points to the gospel.
- Basic understanding of evangelical theology, as articulated in the EFCA's Statement of Faith.
- Able to teach the Bible to children faithfully, clearly, and relevantly.

Leadership Qualities

- Collaborates in decision-making and establishing strategies to advance the mission of the church.
- Equips others for ministry and helps them see their ministry in light of the church's mission.
- Communicates in a clear and compelling way, both in person and in writing.
- Hospitable; welcomes others well and shows interest in others.
- Self-starter; internally motivated to diligently work and achieve success.
- Life-long learner, teachable, and humble.
- Relational, with strong interpersonal skills and able to connect with a wide range of people.
- Self-aware and aware of the people around them.

Aligned with First Free's Mission and Vision

- A member of First Free in good standing.
- Full agreement with the EFCA Statement of Faith as explained in *Evangelical Convictions*.
- Committed to the mission and philosophy of ministry as expressed in the Ministry Map.

Responsibilities

Children's Program

- Oversees Sunday morning ministry for elementary-aged children creating an atmosphere where children can grow in their knowledge of and love for God and his Word.
- Exhibits a broad understanding of the Sunday morning curriculum (Truth78) and ensures volunteers use it to its full effectiveness.
- Oversees the use of the building and other resources (supplies, budget, equipment, etc) for Sunday morning classes.

Staff and Strategy

- Recruits, equips, and manages a volunteer staff team able to teach the faith and form the faithful.
- Identifies outcomes and evaluates progress in advancing the mission within the Elementary Ministry.
- Collaborates with the Children's Ministries director and other members of the Children's Ministry Team to ensure effective ministry.
- Engages in monthly Children's Ministry Team meetings.

Children and Parents

- Cultivates relationships with children and parents that aim to know and care for them.
- Cultivates pathways for a meaningful partnership between families and the church for the purpose of discipling children.

Additional Responsibilities

- Attends monthly staff meetings.
- Participates in church life by regularly attending worship services and Members Meetings.
- Performs other ministry functions as assigned.