

## Facility Usage Policy and Fees

### General Usage Policies

- All buildings and grounds may only be used in a manner consistent with the religious beliefs of the Church of the Nazarene as stated in the *Manual of the Church of the Nazarene*.
- A certificate of insurance with a general liability minimum of \$1,000,000 is required for any athletic use of gyms or fields.
- All damages incurred during use are the responsibility of the user and must be paid within 30 days.
- All trash, debris, and personal items must be removed at the conclusion of the event.
- Guests must remain within reserved areas of the facility or fields.
- Public restrooms may be available during all-day rentals.
- No usage is allowed before 1:00 PM on Sundays unless special permission is granted.
- Special arrangements must be made for the use of any equipment and/or furniture.

### General Restrictions

- No profanity, unruly, or destructive behavior (Generations Church reserves the right to expel violators).
- No smoking within buildings.
- No alcoholic beverages or illegal drugs allowed on premises.
- No firearms or weapons permitted, except by licensed carriers.
- No dancing at wedding receptions or ceremonies—an offsite location must be used.
- No outside group events involving dancing.

### Baseball/Softball Field Expectations

- Do not hit balls against the backstop or any fence (use batting cages).
- Do not sit on dugout ledges.

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### Reservation Priorities (First-Come, First-Serve Basis)

1. Generations Church of the Nazarene sanctioned ministries
2. Nazarene Christian Academy sanctioned groups
3. Members/Attendees in good standing of Generations Church
4. Crowley Youth Association
5. Outside groups

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## Event-Only Usage Fees

- **Gym:** \$60/hour (outside groups)
  - Administrator: \$50 (up to 3 hours), \$100 (4+ hours)
  - Cleaning Fees may be assessed
- **Overnight Groups:** \$5/person/night
  - Administrator: \$50
  - Cleaning Fees may be assessed
- **Meeting Rooms:** \$60 per meeting (outside groups)
  - Administrator: \$50 (up to 3 hours), \$100 (4+ hours)
  - Cleaning Fees may be assessed
- **AV Services:** Available at additional fee (pre-arranged)

**Note:** All **for-profit** events may be assessed additional charges based on usage.

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## General Rental Terms for Athletic Fields/Events

- Long-term rentals: Available in 3-month increments.
- Rentals may be canceled with 2 weeks' notice if deemed unfit by administration.
- Appropriate supervision required.
- Additional administrative or cleanup fees may apply.
- Generations Church reserves the right to cancel any reservation due to church/school events. All fees will be refunded.

## Games or Field Events Requiring an Administrator

### Football Field

- **Administrator Responsibilities:**
  - Setup/tear down goal post pads, yard markers, scoreboard, sound system, chains/down markers
  - Set flags (American & Christian), water tables, trash cans
  - Open outdoor restrooms
  - Run scoreboard and sound (NCA playlist only)
  - Turn on lights as needed
- **Renter Responsibilities:**
  - Gate tables
  - Empty trash cans into dumpster
  - Clean up trash from field, bleachers, and parking lot

## **Baseball Field**

- **Administrator Responsibilities:**
  - Setup scoreboard
  - Cover pitching mound and home plate after game
  - Run scoreboard and sound
- **Renter Responsibilities:**
  - Clean trash from field, bleachers, parking lot, dugouts
  - Empty trash cans into dumpster

## **Softball Field**

- **Administrator Responsibilities:**
  - Drag field, setup bases and scoreboard
  - Run scoreboard and sound
  - Open outdoor restrooms
- **Renter Responsibilities:**
  - Clean trash from field, dugouts, parking areas
  - Empty all trash cans into dumpster

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## **Athletic Usage Fees**

### **Practice-Only Rentals**

#### **Gym**

- \$30/hour (outside groups)
- Administrator Fee: \$20/hour (2-hour minimum)
- Cleaning Fees may be assessed

#### **Baseball / Football Field**

- **Divided into 4 sections** (see diagram)
- Rates:
  - \$30/hour per section
  - Sections 1 & 2 together: \$50/hour
  - All 4 sections: \$100/hour
- **Frequent Use Discount** (6+ uses/month):
  - \$20/hour per section

- *Single section rentals not eligible for discount*

## **Softball Field**

- \$50/hour (outside groups)
- Only one rental group allowed at a time
- Field Prep & Cleanup: \$30/day (may be waived for long-term rentals)

## **Additional Fees**

- Cleanup Fee: \$30/day (may be waived for long-term rentals)
- Field Lights (football only): \$50/hour

## **Game Rentals**

### **Gym**

- \$50/hour (outside groups)
- Administrator Fee: \$30/hour (2-hour minimum)
- Cleaning Fees may be assessed

### **Baseball Field**

#### **\$60/hour (full field)**

- Administrator Fee: \$30/hour (2-hour minimum)
- Cleanup Fee: \$60/day
- No lights available
- Temporary Fence Setup: \$75
- Fence Removal (if applicable): \$75

### **Football Field**

- \$75/hour
  - Discounted Rate: \$65/hour (after 3 consecutive hours)
- Administrator Fee: \$40/hour (3-hour minimum)
- Cleanup Fee: \$100/event or per rental day
- Lights: \$50/hour

### **Softball Field**

- \$70/hour (outside groups)
- Requires 24-hour advance notice
- Field Prep & Cleanup: \$50/game (may be waived for long-term rentals)

## **Additional Requirements**

- **Security Required** for events with over 75 attendees
- Security Fee: \$50/hour