Busy Bees

REGISTRATION

JEN MCNEIL
Nursery Program Coordinator
jenmcneil@graceanglican.church

CATHY HOLTON
Preschool Program Coordinator
cathy@graceanglican.church

CONTACT INFORMATION

Child's Name (Nickname) Date of Birth

Minimum age - 20 months (as of 9/1/26)

Address

City State Zip

Mother's Name Father's Name

Mother's Mobile # ( ) Father's Mobile # ( )

Email Home Number ( )

Requested days per week ☐ Monday ☐ Wednesday ☐ Friday

EMERGENCY CONTACT INFORMATION

Emergency Contact #1 ☐ Authorized Driver

Mobile # Relation to child

Emergency Contact #2 ☐ Authorized Driver

Mobile # Relation to child

- Emergency contacts will only be contacted in the event that the parent(s) are unreachable.
- If checked, an authorized driver has permission to pick up your child in addition to the parent(s) listed on the registration form.

OTHER INFORMATION

Sibling(s) name(s) & age(s)

Known allergies

Any particular fears

Child's interests (i.e. toys, animals, games, songs)

Please list any learning style differences (strengths and/or challenges)

See back for more information

TUITION FEES & SCHEDULE

- *Tuition Fees: 1 day a week = $135 per month; 2 days a week = $225 per month; 3 days a week = $280 per month.*
- *Missed days due to vacation, illness, or other personal reasons are not eligible for refund. Cancellations due to unsafe weather conditions (or other emergencies) are also not eligible for refund.*
- *Payment is required on the first of each month. Please place payment in the pocket of your child's Busy Bee folder (provided on the first day of school); A 10% late fee will be assigned by the 5th of the month*
- *The total tuition fee is spread out over 10 equal monthly installments (August through May)*
- *Turning in a non-refundable Registration & Supply Fee of $140 per year, per student, along with a completed registration form, will secure your child's spot for the school year*

PHOTO & VIDEO POLICY

- *Videos and photos of your child may be taken and used for future promotion and marketing, such as Facebook, printed materials, and the Grace Anglican Church website. By registering your child, you are giving us permission to use these images and/or videos in promotional and/or marketing materials.*

SICK POLICY

- *Students are not allowed to return to school until 24 hours symptom free (without the use of fever-reducing medicine) of fever (100.4 or higher), nausea/vomiting, diarrhea, colored nasal discharge/congestion, sore throat, persistent cough, or acute lethargy.*

DISCIPLINE & GUIDANCE POLICY

- *It is very important that a child's development is nurtured through care, patience and understanding. However, while caring for your children, we may have to respond to your child's misbehavior. Behavior that is not permitted includes, but is not limited to the following: Hitting, kicking, spitting, biting, verbal hostility and other actions that will hurt another child. In response to misbehavior, we will:*

  - *Respect your child*
  - *Establish clear rules*
  - *Be consistent in enforcing rules*
  - *Use positive language to explain desired behavior*
  - *Speak calmly while bending down to your child's eye level*
  - *Give clear choices*
  - *Redirect your child to a new activity*
  - *Move your child to a time-out if necessary*

- *If a child's behavior is disruptive, harmful to him/herself or other children or they are unable to meet classroom standards, we will discuss the issue with the parent(s) privately. If the situation can be resolved, the child may remain enrolled. If we are unable to resolve the issue, you may be asked to make other school arrangements for your child.*

I acknowledge that I have read, and do hereby accept the terms and conditions contained in this registration form, including the tuition fees and schedule, sick policy, discipline and guidance policy, and photos & videos policy.

Signature _____ Date _____

Print Name _____

MAKE A COPY OF YOUR SIGNED REGISTRATION BEFORE TURNING IN