



Hillside Big Kids Associate

The Hillside Big Kids Associate plays a pivotal role in the Hillside Big Kids Ministry by creating a dynamic, Christ-centered environment for children in kindergarten through 5th grade. This role supports the spiritual growth of children by coordinating volunteers, ensuring smooth program operations, and assisting in the planning of engaging events. The associate is also responsible for building relationships with both children and their families, creating a nurturing and welcoming space for all.

DEPARTMENT: Family Life
REPORTS TO: Big Kids Director
HOURS: 20 hours per week

RESPONSIBILITIES:

- **Leadership & Volunteer Coordination:**
 - Assist the Big Kids Director in recruiting and training a team of passionate leaders for kindergarten through 5th grade.
 - Coordinate and schedule volunteers for both Sunday morning and Wednesday evening services.
 - Ensure all volunteers have completed the required *Recognize & Report* training and background checks, maintaining a safe environment for children.
- **Program Support & Resource Management:**
 - Ensure small and large group gatherings have all necessary supplies and resources for Sunday mornings and Wednesday evenings.
 - Oversee the smooth operation of *The Hideaway Shoppe*, including volunteer recruitment and prize inventory management.
- **Event Planning & Execution:**
 - Assist the Big Kids Director in the planning and execution of special events like Wednesday evening programs, Marketplace, Vacation Bible School (VBS), and Kids Kamp.
- **Church Ministry & Discipleship:**
 - Actively participate in the life of Henderson Hills Baptist Church, attending weekend services regularly.
 - Disciple children and families within the church, while also building relationships with those outside the church community.
 - Serve as an integral part of the Family Life Ministry team, contributing to overall ministry goals and initiatives.
 - Perform additional tasks as assigned by the Family Life Minister.

QUALIFICATIONS:

- A committed, growing Christian with a heart for ministry and discipleship.
- Excellent interpersonal and communication skills, with the ability to build positive relationships with children, volunteers, and parents.
- Strong organizational and multitasking abilities, with a knack for managing resources and time effectively.
- A self-motivated, proactive team player who thrives in a collaborative environment.
- Humility and a servant-hearted attitude, ready to lead by example and support the ministry's vision.