

HVPC Congregational Meeting
January 27, 2019



Huntingdon Valley
PRESBYTERIAN
CHURCH

Introduction / Executive Summary

Healthy & Serving!

The mission statement of Huntingdon Valley Presbyterian Church (HVPC) reads:

"For God's glory, and by His power, we are a fellowship of sinners who worship God, study God's word, love all people, and share the hope we have in Jesus Christ."

As you read through the reports herein, it should be clear that this "fellowship of sinners" is actively involved in worshipping, studying, loving, and sharing. All to the glory of God.

This book contains 19 staff and ministry reports. *Nineteen!*

These reports speak to many of the wide-ranging ministry activities being carried out inside and outside of HVPC. And I say "many" because these reports, in a sense, only hint at the expansiveness of what is actually being accomplished for the Kingdom of God through HVPC.

Each report, even when focused on an individual staff role, actually represents the active involvement of several HVPC members. Of our membership of 199 people, dozens are engaged in some aspect of service to and on behalf of this fellowship.

Another way to view "fellowship" in the context of a church is to think of "the body of Christ." HVPC is one local expression of the body of Christ. And this particular expression of the body of Christ is very healthy and very active.

We are active and healthy and *growing*. While we've lost a few members, as is normal, we've gained new ones. And more will be coming. This means as we grow we will need more people to step up and serve. Even now there are opportunities where you can become involved -- see Appendix D - Ministries.

As for this book of reports, we are thankful to all those who worked diligently to prepare the written reports as well as do the presentations.

We hope that you find the contents useful and interesting. But more than that, we hope you are inspired to thank God for all He's doing through HVPC and that you are motivated to pray for, encourage, and support all those working faithfully in His service.

In His Service & Yours,

-- *Stephen R. Clark, Director of Communications*

Agenda

Today we will actually conduct two meetings, one right after the other. We will start with our "Special Meeting" at which we will elect new officers, hear the budget, and vote on the pastor's terms of call.

Then we will continue with our "Stated Meeting" at which we will hear reports from elders and staff members, entertain questions, and conduct any new business that members might be interested in.

Opening prayer

Special Meeting Called to Order

- Election of Elders, Deacons, Auditors, Nominating Committee
 - Deacons: Dave Hamalian, Angela Koudou
 - Elders: Dan Bramer, George Hindley, Ruth Thron
 - Auditors: Sue Belinsky (chair), Mindy Kellogg, Melodie Wolfe
 - Nominating Committee: Rebekah Bramer, Seth Fluder, Greg Koehrsen, Eva Morrison, Doug Nolan
- Presentation of 2019 Budget
- Approving the Pastor's Terms of Call

Special Meeting Adjourned.

Stated Meeting Called to Order

- Reports / Q&As
- New Business

Stated Meeting Adjourned.

Meeting of Corporation

Meeting of Corporation Adjourned.

Closing prayer

Table of Contents

i	Introduction / Executive Summary	Stephen Clark	<i>Page 2</i>
ii	Meeting Agenda	Dan Morrison	<i>Page 3</i>
REPORTS			
1.	Moderator's Report	Dan Morrison	<i>Page 6</i>
2.	Administration Commission	Richard Good	<i>Page 8</i>
3.	Archivist	Rebekah Bramer	<i>Page 9</i>
4.	Celebrations, Minister of	Charlene Crawford	<i>Page 11</i>
5.	Children's Minister	Susan Clark	<i>Page 12</i>
6.	Christian Education Committee	Jeff Caler	<i>Page 14</i>
7.	Communications & Outreach Committee	Stephen R. Clark	<i>Page 16</i>
8.	Communications, Director of	Stephen R. Clark	<i>Page 18</i>
9.	Contemporary Music, Director of	Sam Samuel III	<i>Page 19</i>
10.	Deacons	Deb Jack	<i>Page 20</i>
11.	Discipleship Committee	Karen Nyrjesy	<i>Page 22</i>
12.	Missions Committee	Sue Belinsky	<i>Page 23</i>
13.	Music & Worship Intern	B.J. Crawford	<i>Page 25</i>
14.	Statistical Report	Bert Holmes	<i>Page 26</i>
15.	Stewardship Committee	Tom Daniels	<i>Page 27</i>
16.	Traditional Music, Director of	Susan Clark	<i>Page 28</i>
17.	Valley Christian School	Susan Caler	<i>Page 29</i>
18.	Worship Committee	Christine Buoni	<i>Page 31</i>
19.	Youth Ministry	Greg Koehrsen	<i>Page 32</i>
APPENDICES			
A	Communications		<i>Page 34</i>
B	Financials		<i>Page 36</i>
C	HVPC 2019 Calendar		<i>Page 47</i>
D	Ministries		<i>Page 49</i>
E	Missions		<i>Page 54</i>
F	Small Groups		<i>Page 57</i>
G	Worship Survey		<i>Page 66</i>

REPORTS

Moderator's Report

Role

Here's what the EPC's *Book of Government* says about the "authority and responsibilities" of Pastors:

"Pastors shall preach and expound the Word, to be God's prophet to the people and to be the people's priest before God. Pastors shall lead the people in worship, celebrate the sacraments, and oversee the education, nurture, and mission of the church. The Pastors with the Ruling Elders shall exercise joint ministry to the needs of the flock and to all those who have need of a Pastor's care, love and compassion. With the active Ruling Elders, the Pastor and Associate Pastor(s) shall exercise the joint responsibility of jurisdiction. Teaching Elders shall be diligent to serve actively in the courts of which they are members." (BoG 9-5.2)

My role here at HVPC falls into three functions:

Teaching Elder. I am called by God and by the voice of our congregation to shepherd this flock through regular preaching and pastoral care.

Head of Staff. I supervise the day-to-day work of all our staff, both paid and voluntary. I also recruit and hire new staff as needed.

Moderator of Session. I preside at meetings of session and participate in Presbytery and General Assembly.

2018 Activities

- **Regular Activities**

- Regular weekday pastoral visits and meetings (127 logged in 2018)
- Weekly (Sunday) sermon and worship leadership (January to December)
- Weekly (Monday) staff meetings (January to December)
- Weekly (Tuesday) worship intern meeting (September to December)
- Bi-monthly Revelation Bible Study leadership (January to December)
- Monthly session meetings (January to December)
- Monthly (later bimonthly) Presbyterian Stogie Society (January to December)
- Fifth Tuesday prayer service (January, May, July)

- **Special Events**

- Attended "Puritan Theology" course at RTS (January 8-12)
- Attended ACSI conference (January 25)
- Conducted a special officer and staff prayer meeting (January 30)
- Conducted new members class (four Sundays in March)
- Conducted Small Group Leader training (March 30)
- Attended Presbytery (April 27)
- Preached at Marcos Ortega's ordination (May 6)
- Preached at Helping Hands Rescue Mission (June 10)
- Attended EPC General Assembly in Memphis (June 18-22)
- Attended "Church Growth and Renewal" course at RTS (July 16-20)
- Baptized Henry Schumacher at Leclair (IL) Christian Church (July 29)
- Recruited and hired contemporary music director Sam Samuel (September)
- Attended CPR training (September 2)

- Conducted new members class (four Sundays in October)
- Conducted “shepherding training” at session retreat (October 6)
- Moderated and preached at the installation of Langhorne EPC (October 14)
- Conducted “shepherding” training at joint elder-deacon meeting (October 23)
- Received ACSI certification (December)
- Recruited and hired sexton Jon Haines (December)

- **Valley Christian School**
 - Monthly VCS board meetings (January to December)
 - Taught “Twentieth Century American Painting” (January to June)
 - Attended “Pastors Day” (February 7)
 - Taught “Biblical World View” (September to December)
 - Led and preached in Middle School Chapel (September to December)

- **Funerals**
 - Bill Galanti (April 2); Lou Kuppress (May 4); Eleanor Ploucher (June 4); Frank Hain (June 7); Ruth Marcucci (September 24).

Summary & Outlook

Summary. We live in tough times for the church in America. Church membership and attendance are down across the country, particularly in Main Line denominations. Those trends are discouraging for some people.

But here at HVPC, we have been rock-solid and steady, a healthy and diverse congregation that continues to weather hard times and enjoy modest growth. I continue to pray for revival and explosive growth, but I thank God for his steady provision.

Personally, I continue to benefit from the church’s investment in my Doctor of Ministry program. My coursework is demanding, but the material I am studying and the professors I am taught by are producing results that are immediately coming back to HVPC.

Outlook. My special emphasis this coming year will be on **shepherding** and **stewardship**. The bible uses those two images for caretakers in God’s church: shepherds feed and care for the spiritual needs of the sheep in the Good Shepherd’s flock and stewards watch over, care for, and improve property of the Master’s household.

Shepherd: The Session – our ruling elders plus me as our teaching elder – are our under-shepherds, working for Jesus, loving and tending the sheep. This year we will launch an intentional shepherding program which will involve regular (probably monthly) contact between elders and deacons and every household in our congregation. We want to make sure no one is overlooked or left out.

Stewards: The Administration Commission (AC) is responsible for the finances and property of the church. This year, we will have a larger, more robust and active AC. They will ensure that our financial position continues to improve, that our buildings are well cared for and well used, that we have a five-year plan for all the assets our great God has given us. They will also encourage our members to intentionally use their time, talents and treasures for the Kingdom of God.

For more information contact Dan Morrison (pastor@HVPC.org; 267-847-0766).

Administration Commission

Purpose

The commission reports to the Session. We oversee and manage the financial and physical plant assets of the church including budget, expenses, investments, buildings maintenance, and grounds, personnel, and long-range planning.

Members/Participants

- Richard Good – Chairman, financial.
- Paul Nyirjesy – Financial.
- Noel Wolfe - Financial.
- Jay Sarajian – Buildings and Grounds.
- Joe Buoni – Buildings and Grounds.

2018 Accomplishments

- Construction of a Prayer Room in the previous Pike side entrance vestibule.
- Removal of the antiphonal organ pipes with chimes moved to the Chancel area.
- Removal of several rows of sanctuary rear pews to repurpose this area for informal gatherings and meetings.
- Repair of a portion of the Pike side front wall.
- Resurfacing and relining of the parking lot.
- Repair and rebuilding of the gas heating boiler.
- Establishment of a second investment fund.

Summary & Outlook

In 2018, most of our time and energy was spent keeping up with the repairs and improvements required to keep our physical plant in good working order. Approximately \$46,000 was spent in this area including \$20,000 to repair the heating boiler. Fortunately, this repair is covered by insurance.

Time was spent with an architect to investigate ways to rearrange and/or repurpose space on the first floor of the church to accommodate a centrally located first floor nursery, additional meeting rooms and a gathering area. Four configurations were developed that need Session review. This investigation was requested by Session.

A decision has been made to expand the size and scope of the Administration Commission in 2019. An initial kick-off/organizing meeting was held on January 8th with ten people in attendance. If you are interested in participating in this process, please speak to or contact Rich Good.

A copy of the final 2018 church Financials is included in Appendix B.

We ended the year with a \$6300 current expense deficit.

For more information contact Rich Good (rgood407@comcast.net; 215-947-4051).

Archivist

Role

This unpaid staff position reports to the Pastor. The Archivist is responsible for preserving, organizing, and utilizing retrieval of the historic records of HVPC. This includes records dating back to the 1800s, photographs, films, blueprints, bulletins, audio recordings, letters and much more. It is her mission to maintain the collective memory of this church.

Duties

- Arrange, catalog, and maintain the historic records of the church.
- Seek out, collect, and incorporate new materials into the archives.
- Organize records and develop inventories and aids to make it easy to locate needed items.
- Implement appropriate preservation measures to protect the collection and ensure its long-term survival.
- Assist others in locating and retrieving documents and other artifacts.
- Research and record the history of the church to provide context for and understanding of the historical significance of the archival materials.

2018 Accomplishments

- Continued inventory and organization of the materials in the vault.
- Developed a system for arrangement and retrieval of items in the collection.
- Began re-housing of items into acid-free storage for their long-term preservation.
- Collected additional records from staff and congregation.
- Continued interviewing long-term church members to record their stories and memories of HVPC.
- Initiated scanning project to copy photographs into digital format.

Summary & Outlook

Archival work is labor-intensive and painstaking. To be done properly it must be done carefully. It is, like archeology, a matter of prioritizing, discovering, recording, and organizing. Most importantly it is about preservation and accessibility. These things are interdependent. There is no point in preserving what cannot be accessed, and retrieval is pointless when things have been allowed to decay.

This past year the focus in the archives shifted from survey to arrangement. New shelving units were recently purchased as well as archival-safe filing materials for the long-term preservation of the collection. We witnessed our first successful item retrieval (articles of incorporation for Rich Good) and more interviews were conducted and materials collected, albeit at a reduced rate (Keep searching those attics!).

In 2019 the next stage in processing will involve cataloging and preserving the most vulnerable and important materials and ensuring their easy retrieval.

This year we will also apply for recognition as a registered Manuscript Collection through the Library of Congress. This will make our collection available for researchers through WorldCat.org.

HVPC Congregational Meeting - January 27, 2019

We would love to have some help. If you or someone you know is interested in history (or perhaps a student needing some service hours) we would love assistance in cataloging and scanning materials. Or, if you are of a more artistic bent, you might be the person we need to develop exhibits.

If you'd like to help, either by volunteering in the archives, or by donating historical materials, or sharing your stories of the history of the church, you can contact Rebekah Bramer or leave a message for her at the church office.

For more information contact Rebekah Bramer (rnt19755@aol.com; 215-316-8291).

Minister of Celebrations (& Women's Ministry)

Role / Purpose

This unpaid staff position reports to the Pastor. The Celebration Ministry celebrates the growth of the church and assists the Pastor with the flow of the early service. Celebration Ministry provides decorations for special events such as Christmas, Easter, Women's Ministry, and Staff Retirements. Celebration Ministry also provides gifts for new members, baptisms, and other special occasions. Celebration Ministry sponsors the meals for the 5th Tuesday Prayer & Worship service and occasional morning treats for Sunday services.

Members/Participants

Minister of Celebration, Charlene Crawford; **Helpers**: Ana Crawford, Cynthia Cornish, Tammy Herwig, and Cassandra Davis.

Women's Ministry: Ruling Elder, Karen Nyirjesy; **Members**: Charlene Crawford, Ana Crawford, Cynthia Cornish, Tammy Herwig, Amanda Alligood, Corey Metz, Joan Palmer, Pat Sarajian, and Pam Brobst.

2018 Accomplishments

- 2 Baptisms.
- 6 New Members.
- 3 5th Tuesday Meals.
- 1 Retirement Luncheon.
- 5 Women's Ministry events.

Summary & Outlook

Celebration Ministry brings a sense of unity, joy, and order to the Sunday service through greetings, prayer, hugs, service behind the scenes, assistance to pastor and those who cannot attend, and other ministry needs.

Our goal for next year is to continue to serve and unite the women of HVPC, welcome new members and friends to the ministry, and connect to our other sisters in Christ to the sisters of the EPC.

For more information contact Charlene Crawford (godlydiva@aol.com; 215-432-7542).

Children's Minister

Role

This paid staff position reports to the Pastor as well as an elder appointed to oversee the Christian Education at HVPC. Jeff Caler has been the elder over the Christian Education at HVPC during 2018. The children's ministry director is responsible for the care and Christian education of the children at HVPC from infant through 5th grade.

Duties

- Select and implement Gospel-centered curriculum.
- Coordinate volunteers for nursery/Burning Bush.
- Maintain and care for the nursery facility and contents.
- Record attendance.
- Purchase necessary supplies for children's ministry.
- Oversee clearances for volunteers and employees.
- Provide biblical materials for the children for the first Sunday of the month service.
- Lead music worship for Burning Bush.

2018 Accomplishments

- Implementation of the chronological Bible-based Curriculum entitled the Gospel Project, which is a three-year rotating curriculum for children ages 3-11.
- Trunk or Treat, HVPC fall event took place in October. Due to inclement weather, the event was held in the Boyer. There were games, hayrides, a bounce house, popcorn, hot dogs, funnel cakes, cotton candy and many member operated "booths." The event attracted members of the community, the school and church. Great family event!
- The children presented the Christmas musical, "The Great Gift Exchange."
- The toddler Sunday School class prepared two songs for the Christmas program
- Vacation Bible School was amazing! HVPC was blessed with gifted teachers, creative drama directors and loving leaders. God had His hand on the week as the children learned about the life of Daniel and he stood firm for God even when the pressure was great to turn to other gods. The children also participated in "The Water Project" and brought in over \$400.00 toward digging a well for the people in Tanzania.
- Tom Daniels gave a class in CPR/First Aid for anyone interested in becoming certified in the church and school. This was a huge blessing to the teachers and nursery workers.
- Naomi Trask was hired to oversee the nursery and schedule nursery workers.
- Labeling system was put into place to protect and care for our children.
- The following children attended Burning Bush on a regular basis: Alligood, Carter; Brobst, Isaac; Crawford, Naomi; Davis, Kenny; Fluder, Anna*; Fluder, Sam; Gerardi, AJ; Haines, Annaliese; Herwig, Alexa; Herwig, Liam; Herwig, Lucas; Lentine, Olivia*; Moore, Owen; Morrison, Amelia; Palmer, Jaelynn; Pavkov, Ben*; Pavkov, Ian*; Pavkov, Julius*; Torresani, Paige.
- The following babies and toddlers are in the nursery on a regular basis: Alligood, Brody; Bramer, Annie Laurie; Brown, Steven; Daniels, Bohdan; Daniels, Gabriel; Deluca, Lillianna; Gerardi, Gracie; Gough, Sienna; Haines, Brielle; Haines, Jayden; Koehrsen, Evan; Koehrsen, Adeline; Moore, Nathan; Pavkov, Blaise*; Sandburg, Tristan.

- *Students who were in attendance until September 2018.
- The nursery care is given by two workers (one volunteer and one employee)

Summary & Outlook

Burning Bush Sunday School and Nursery 2019 GOALS

Changes, additions, and hopes for the new year include:

1. Acquire larger and better equipped rooms for our children.
2. More service projects for the 2nd – 5th graders.
3. Children's choir.
4. Beginning worship band and vocalists.
5. More prayer with the children and their families.
6. An additional teacher for the Burning Bush Class.
7. VBS—July 7-11th.
8. Trunk or Treat - Saturday, October 26, 2019.
9. Enlist more volunteers for nursery care.
10. Acquire "Dutch doors" for the nursery.

For more information contact Susan Clark (susanmclark57@gmail.com; 904-612-5072).

Christian Education Committee

Purpose

Christian education at HVPC aims to teach God's Word, to equip God's people for service, to guide and support our children, youth, and adults in their spiritual development, and to connect with the community through outreach and evangelism.

Participants

- *Children's Ministry (Children's Minister – Susan Clark)*
 - *Nursery and Toddlers* –The infants (0-18 months) are in the nursery on the main level. The toddlers (18 months-age 4) have their own room on the lower level. Current workers are: Naomi Trask, Jennie Gerardi, Karen Moore, Jason Moore.
 - *The Burning Bush* - This ministry takes place every Sunday morning from 9:00 a.m.–11:00 a.m. in the Boyer. The children break into two groups (K-Grade 1) and (Grades 2-5). Current workers are: Marie Nolan, Melodie Wolfe, BethAnn Clark. Other helpers (rotating) include: Ana Crawford, Dana Fluder, Mofe Oduneye, Pam Brobst, Joe Gough, Rachel Gough, Sue Brown, Rebekah Bramer, Julia Kellogg, Amanda Alligood, Joan Clover.
- *Youth Ministry (Youth Leader – Greg Koehrsen).*
 - The youth (Grades 6-12) meet with Greg each Sunday morning from 10:15 a.m. to 11:00 a.m. on the upper level of the church in Room 308. Current back-up teachers include Rosie Morrison, Charlene Crawford.
- *Adult Sunday School (Adult Coordinator – Jeff Caler).*
 - The Adult Sunday School meets from 10:15 a.m. to 11:00 a.m. in the church lounge. Each week approximately 25–30 adults meet to study and discuss the Scriptures. Current teachers include: Dan Bramer, Deb Jack, Jeff Caler, Stephen Clark, Barry Hofstetter, Shari Hofstetter, Dan Morrison.

2018 Accomplishments

- Adult Sunday school worked through Prayer in the Bible, Christian Disciplines, and kicked off the book of Genesis.
- Implementation of the chronological Bible-based Curriculum entitled the Gospel Project, which is a three-year rotating curriculum for children ages 3-11.
- Labeling system was put into place to protect and care for our children
- The youth completed a study of Daniel and began a study of Matthew.

Summary & Outlook

We are thankful for the many who serve God faithfully in the children's, youth, and adult ministries. May God continue to bless all of those who participate in the study of His word each week.

The law of the Lord is perfect,
reviving the soul;
the testimony of the Lord is sure,

making wise the simple;
⁸ the precepts of the Lord are right,
rejoicing the heart;
the commandment of the Lord is pure,
enlightening the eyes; (Psalm 19:7-8)

NOTE: This report was adapted from the 2017 Christian Education report.

For more information contact Dan Morrison (pastor@HVPC.org; 267-847-0766).

Communications & Outreach Committee

Purpose

What the church has to offer—the Gospel—is truly unique from any business or organization that needs to employ marketing. The focus of this team will be to remove distractions and barriers to allow full exposure to the attraction of a clear, simple Gospel message.

To this end we will...

- continuously review all of our communications efforts to discern their effectiveness and look for ways to improve and expand them.
- explore appropriate outreach activities and facilitate their execution.

We are open to volunteer contributors in various communications and outreach capacities: writers, editors, reporters, photographers, videographers, graphic artists, planners, event management, etc.

Members/Participants

Stephen R. Clark, (chair, Director of Communications), Dana Fluder (Executive Assistant), Sam Wood, Pam Brobst, Rosie Morrison (Instagram).

2018 Accomplishments

- Actively posted to Instagram. These posts included Sunday sermon summaries, special event announcements, short videos of special events, and related items.
- Obtained and provided "You Belong Here!" brochures for HVPC congregants to use to invite friends and neighbors to visit HVPC.
- Updated the new visitor bag "Welcome" brochure.

Summary & Outlook

Our team only met once in 2018 and this was solely the fault of the chair. We did manage to conduct some business via email and we did hold a meeting on January 16th of this year.

The goal for 2019 is to meet regularly, open the committee to others who are interested, and recruit participants to help develop communications and take an active role in outreach efforts.

Our next meeting will be Wednesday, February 20 at 7:00 p.m. in the Lounge.

The meetings are open to any HVPC member interested in participating. At this meeting we will decide when, where, and how often we want to meet in the future. We will also discuss potential outreach activities, such as sponsoring a Financial Peace program.

For more information contact Stephen R. Clark (communications@HVPC.org; 216-333-3172) or Dana Fluder (office@HVPC.org; 215-947-5500).

Director of Communications

Role

This unpaid staff position reports to the Pastor. The goal of the role is to glorify God, facilitate better communication within the HVPC body, and help HVPC be attractive to those seeking a church family. What the church has to offer—the Gospel—is truly unique from any business or organization that needs to employ marketing. The focus of HVPC communications is to remove distractions and barriers to allow full exposure to the attraction of a clear, simple Gospel message.

Duties

- Manage the communications channels of HVPC. These include:
 - Online: Instagram, Facebook page, website, email newsletter.
 - Print: Bulletins, printed newsletter, "Good News!" bulletin inserts, other printed collateral.
 - Visual: News rotation slides, spoken announcement slides, outdoor signs, etc.
- Support the Executive Assistant in all communications related matters.
- Provide communications related advice and counsel as well as writing and editing support, to the Pastor, Session, Deacons, and various ministries of HVPC.
- Establish and manage processes related to communications and outreach.
- Ensure consistent "look and feel" for all HVPC communications and visuals.
- Consult on and help manage IT needs for the church.
- Other duties as appropriate.

2018 Accomplishments

- Continued to promote and encourage the use of < news@hvpc.org > for receiving news and information. Those without email may call the office or provide written information directly to Stephen Clark or Dana Fluder.
- Maintained the twice monthly development of the email newsletter plus several timely special announcements including funeral notices of HVPC members who passed away.
- Increased the Facebook page following from 94 to 117 followers.
- Provided signage for our Christmas and Advent events, and editorial support for the Small Group Fair and Stewardship Committee.
- Sent out a news release announcing the hiring of our new Contemporary Worship Leader.
- Facilitated the move of the office IT "data room" from the damp, dirty basement, to the cleaner, drier environment of the office workroom.
- Engaged Waytek IT for ongoing support.
- Provided "You Belong Here" brochures to be used by congregants to invite others to HVPC.

Summary & Outlook

Communication is always a challenge. Most of the work is not groundbreaking but ongoing behind-the-scenes maintenance. The primary accomplishments are meeting deadlines and successfully disseminating information through the channels listed above.

In 2019 we will be aiming to be more proactive in developing communications around special and seasonal events. We will also be looking to do more "Good News!" issues to focus on various ministries and congregants.

As always, we are on the lookout for people to help with video, photography, writing, and other communications activities.

The News Distribution Process is included in Appendix A. A Calendar of church events is included in Appendix C. A list of Church Ministries is included in Appendix D.

For more information contact Stephen R. Clark (communications@HVPC.org; 216-333-3172).

Director of Contemporary Music

Role

This paid position reports to the Pastor. The Director of Contemporary Worship provides non-ordained pastoral leadership to the contemporary music ministry of HVPC by overseeing and leading contemporary music at HVPC. This is a non-ordained pastoral position and requires the director to serve not only as a musical director but also as an under-shepherd to the congregation and volunteers who serve in this ministry.

Duties

- Spend time developing relationships with lost people so as to be personally effective in pursuing the Great Commission and helping the church to do the same.
- Build the necessary teams to carry out music ministry at HVPC.
- Plan worship services in consultation with the Senior Pastor and do that with prayer, conceptual forethought, theological accuracy, and musical appropriateness.
- Ensure that all the musical and technical aspects of the service advance the theme for the service.
- Oversee song and choral selection, media preparation and presentation, sound and lighting enhancements, and coordination of all instrumentalists, vocalists, and dramatists.
- Direct all weekly activities and rehearsals needed to facilitate music in the contemporary worship service.
- Work with the traditional music director on combined worship services such as Christmas Eve, Thanksgiving Day, Fifth Tuesday Prayer Service, and Maundy Thursday.
- Oversee the worship department budget, organization, and volunteers.
- Set annual goals for the worship ministry that are in line with church vision and then evaluate how those goals were attained or modified during the year.
- Train and raise up youth in the church to serve in the music ministry.

2018 Accomplishments

- Addressed microphone and sound issues
- Implemented the use of iPads to remotely manage the sound
- Introduced Ableton to the musicians.

Summary & Outlook

Beginning in the Fall of 2018, the first couple of months involved getting to know the musicians, the staff, and the people of HVPC. Following the transition period, we are looking forward to a productive 2019.

NOTE: This report was adapted from the job description and other sources.

For more information contact Sam Samuel III (worship@hvpc.org; 405-830-1726).

Deacons

Purpose

"It is the primary duty of the Deacons to minister to those who are in need, to the sick, to the lonely, and to anyone who may be in distress. They shall assume such other duties as will be delegated to them from time to time by the session." (*Deacon Operating Guidelines: HVPC-article 2: purpose 4/13/2004*).

Members/Participants

Class of 2018: Bob Herwig (Ministry/Service), Lois Chapla (Food Bank); *Class of 2019:* Debra Laub Jack (Moderator), Mil Jasinski (Treasurer), Jennie Gerardi (Secretary). *Class of 2020:* Joan Clover (Flowers/Hospitality), BethAnn Clark (Transportation), Cynthia Cornish (Outreach).

2018 Accomplishments

- *2018 Ministry activities:* The Deacons manned the Ambassador and Welcome Table, provided flowers for the sanctuary and delivered them to shut-ins, conducted visitation, provided transportation, assisted with communion at 11:15 a.m. service, provided Christmas card "delivery", collected food for New Life Food Pantry, provided various assistance to congregation and community members (food boxes, money, gift cards, etc.), sponsored a child at Cannot School/Haiti (thru Annaliese Berkenstock), provided funeral luncheons, organized meals for members in times of illness, new baby, etc., assisted with other ministry events, and provided other services to the HVPC congregation.
- *2018 Events:* Trivia Night, Chili Cook-Off, Deacon's All-Church Picnic, Cake Walk at Trunk and Treat, Operation Christmas Child (130 shoeboxes), Thanksgiving Service Soup Supper, Simple Suppers on 5th Tuesday worship nights, assisted with various congregational meals, and facilitated the pancake breakfast for the B4U Run/Walk.
- *2018 Finances:* Total Funds Collected: \$4888.93. Total Funds disbursed: \$4835.69. Balance: (as of 12/31/18) \$53.26.

As of 6/2018 the session agreed to cover all overhead cost the Deacons incurred to facilitate Deacons events for the remainder of 2018, not to exceed \$1000. For 2019 congregants can continue to support the work of the Deacons through the use of the new monthly giving envelope, in your "My Offering" box. Deacons will continue to receive funding from HVPC for their overhead expenses in 2019. Information on this topic is in the 2019 budget report.

Summary & Outlook

- Become integral members of shepherding teams at HVPC.
- Begin a funeral ministry at HVPC.
- Plan/Serve community meal(s) at New Life Church Food Bank.
- Become more aware of needs that exist in our own congregation, and how we can minister to those individuals.
- Increase number of volunteers serving in the transportation ministry.

HVPC Congregational Meeting - January 27, 2019

- Increase number of volunteers serving as Ambassadors, and at the Welcome Table.
- Increase outreach to community members assisted by Deacons.

The Deacons would like to thank the congregation for their support of our ministry- through your participation, financial contributions, and prayers. We are blessed by you.

“Blessed be the God and Father of our Lord Jesus Christ, the Father of mercies and God of all comfort, who comforts us in all our affliction, so that we may be able to comfort those who are in any affliction, with the comfort with which we ourselves are comforted by God. For as we share abundantly in Christ's sufferings, so through Christ we share abundantly in comfort too.” -- 2 Corinthians 1:3-5 (ESV)

For more information contact Deb Jack (jackfam5@comcast.net; 215-947-8028).

Discipleship Committee

Purpose

To facilitate the spiritual growth of HVPC church members through the studying of God's word together so that it transforms our lives in a lasting way. A list of current Small Groups is included in Appendix F.

Members/Participants

Karen Nyirjesy, Chair.

Small Groups & Leaders: Karen Nyirjesy, Sue Belinsky, Deb Jack (Seeker's Bible Study); Dan Morrison (Revelation Bible Study); Seth Fluder (Presbyterian Stogie Society men's small group); Pat Sarajian (Miriam Circle); Rick Bruce, Christie Bruce, Josh Bruce (Jenkintown/Glenside Small Group); Jennie Gerardi, Adrienne Daniels (Women's Small Group); Eva Morrison, Rosie Morrison (B4U Runners Small Group); Doug Nolan, Marie Nolan (Young Adult Small Group).

2018 Accomplishments

- Each of our HVPC small groups adopted one of our HVPC missions to support with prayer, and hands on interaction.
- Each of our HVPC small groups gave a short introduction and overview of their group to the congregation in a three minute chat on the third Sunday of the month, and also promoted congregational awareness of their groups at a Small Group Fair held in September.
- Many of the small group leaders attended a training session in April to help us develop positive listening skills that will enhance understanding and interaction within the group.
- The majority of our HVPC members participate in a small group and are experiencing the fullness of fellowship to which we are called.

Summary & Outlook

- To offer at least two more gender integrated groups, which will encourage participation of older adults, parents of young children, and those who have experienced a loss.
- Continue leadership training and development with one or two sessions in the upcoming year.
- That each small group at HVPC will have a spiritual impact on its members, facilitating faith, worship, and the glorification of God.

"I pray that out of his glorious riches he may strengthen you with power through his Spirit in your inner being, so that Christ may dwell in your hearts through faith." -- Ephesians 3:16-17, ESV

"And faith comes from hearing the message, and the message is heard through the word of Christ." -- Romans 10:17, ESV

For more information contact Karen Nyirjesy (knyirjesy@verizon.net; 215-886-7824).

Missions Committee

Purpose

Supporting a variety of missions efforts is vital to the vision of the Mission Committee. We maintain communication with our supported missionaries, pray for our missionaries, manage the financial support given to our missionaries, and provide information about our missionaries to the congregation. We also try to encourage the congregation to pray for our missionaries and to provide hands-on help to them.

Members/Participants

Gail Klein (chair), Peg Taylor, Ruth Thron, Betty Hewitt, Angela Koudou (first half of year), Sue Belinsky (Session liaison).

2018 Accomplishments

- We began the year with 12 sponsored Missions. Due to inconsistent financial support from the congregation, a vote was approved to drop Teen Challenge and Young Life after March 31, 2019.
- Benji Campbell of Wycliffe (Mariucci Memorial Fund) is going on furlough March 2019 and upon his return to the Mission Field on June 1, he will be joining "Push the Rock," a domestic Mission spreading the Gospel through sports. He will be based in Pennsylvania.
- By June we will have 10 sponsored missions (2 foreign, 8 domestic): Cru (Campus Crusade for Christ), Bob & Joan Huhta; Chosen People Ministries, Paul Cruz; Helping Hand Rescue Mission, Matthew Gallashaw; In Faith, Joe & Laurie Darrow); Neighborhood Crusades, Melvin Floyd & Daniel Sawyer ; Urban Promise, Andy Joshua; Wycliffe: Carl and Pam Campbell, Dean & Carol Jordan, Benji and Esther Campbell (Marcucci Memorial); Valley Christian School.
- In April, we hosted a Mission Fair on Mission Sunday where congregants had opportunity to visit tables hosted by various missionaries and learn more about their work and opportunities to use our "Time, Talents, and Treasure" to come along side them. There was also a scavenger hunt for all the children which gave them a chance to learn more about our Missions as they hunted for clues.
- We continue to encourage Small Groups to partner with Missions and saw growth in this endeavor this year:
 - The Stogie Society had a work day at Helping Hand and coordinated potatoes for them for their Thanksgiving Food Baskets
 - Miriam Circle actively prays for and sends cards to Huhta's, and both Campbells.
 - Seekers hosted a summer BBQ and Swim party for the Urban Promise street leaders and provided them with a Christmas dinner.

Summary & Outlook

Looking forward, we plan to continue looking at the missions we support, prayerfully considering shortening the list to continue to move towards a more hands-on, relational approach, where our time, talents, and treasures are used to further God's kingdom!

There are also additional missions that would love to be adopted by the Missions Committee, but we would need increased congregational support and commitment to do so.

HVPC Congregational Meeting - January 27, 2019

The Missions Committee meets the second Sunday of each month in the Lounge following the late service. New members and new ideas are always welcome!

A list of current missions is included in Appendix E.

Contact Gail Klein for further information (kleingj@hotmail.com; 215-938-1098).

Music & Worship Intern

Role

This paid staff position reports to the Pastor and Director of Contemporary Music. As the worship intern of HVPC my role is to glorify God to the best of my abilities and do everything I can to create a space in which the congregation can worship openly and freely. Within that I function also as a second point person pertaining to all things worship in the early service.

Duties

- Attending HVPC services and Weekly staff meetings.
- Meet and debrief with Pastor once a week.
- Assist the Director of Contemporary Music in shepherding the band.
- Leading the congregation in worship through action.
- Taking into constant consideration, what can be done in order to create the most inviting space of worship possible.

2018 Accomplishments

- Began the internship and started to pay more attention to the congregation's needs.
- Began taking an active leadership role in service by reading the call to confession and first readings.

Summary & Outlook

In short the first three months of the internship were spent getting my feet wet and molding my mindset into that of a worship leader at HVPC. In 2019 my role will only become more and more forthright in its services.

Examples:

- Leading the congregation in readings .
- Taking a leadership role in the band on and off the chancel.
- Begin leading entire worship services (starting 1/29).

For more information contact Byron "B.J." Crawford (Bysc98@gmail.com; 215-298-4809).

Statistical Report / Clerk of Session

Role

"The Clerk of Session shall ensure that a careful record of the proceedings of the Session is kept. When the Session has approved the minutes, they shall be signed by the Clerk and the Moderator. The Clerk shall submit the minutes to the Presbytery annually. The Clerk of Session shall ensure that a careful record is kept in the minutes and in a separate registry of all deaths, births, adoptions, baptisms, marriages, reception of members, transfers to the inactive roll, dismissals, and other records required regarding membership. The Clerk of Session shall ensure that all transactions regarding real and personal property have been properly recorded with civil authorities as required unless this responsibility has been committed to the church Trustees, Deacons, or Treasurer" (from the EPC Book of Order).

2018 Accomplishments

- New Members: 6
Benjamin Pavkov, Christine Everly, Barry Hofstetter, Shari Hofstetter, Ian Pavkov, Joan Palmer
- Baby Dedications: 2
Adeline Koehrsen, Sienna Grace Gough
- Baptisms: 2
Benjamin Pavkov, Ian Pavkov, ??
- During the year the Lord called home: 3
Louis Kuppress, Eleanor Ploucher, Ruth Marcucci
- Marcos Ortega was removed from the rolls to become a Teaching Elder in the EPC.
- We gained 6 new members, lost 4 members, and ended 2018 with a roll of 199.
- Communion was served at 13 services.
- Meetings of Session: 13
1 Called, 12 Stated
- Congregation and Corporation meetings: 1
- We were represented at three meetings of the EPC Presbytery of the East and General Assembly.

Summary & Outlook

We are hoping for a smooth transition as Sue Belinsky takes over the Clerk of Session duties.

For more information contact Bert Holmes (hwholmes@comcast.net; 215-394-8475).

Stewardship Committee

Purpose

The mission of the Stewardship Committee is to encourage our church family to grow in the spiritual discipline of service to support the mission of HVPC.

Members/Participants

Carolyn Hudnut & Tom Daniels (co-chairs), Naomi Trask.

2018 Accomplishments

- We developed a mission statement and vision for what we believe God is doing and moving us to do for our church family at HVPC.
- By God's grace, and by His grace alone, we were able to partially solve the "space" problem about which we hear so often. In the course of about a month we raised all funds necessary to convert the old front entrance into a prayer room. Not only did we raise the funds, but we had the work completed (thanks to all who did such a great job!). And, thank you all so much for donating your financial gifts to do this important work. Prayer is central in the work of God's Church and in the hearts of His people.
- Team growth. We know that in order to have the greatest impact possible we need a diverse group of individuals who are all unified in moving our Church Family towards a deeper understanding of what it means to be stewards of all God has given to us. While many expressed interest, we grew in earnest by one: Naomi Trask. Although, to be fair she does the work of many!

Summary & Outlook

To say 2018 was a "year for learning, growing, and changing" would be an understatement! The Stewardship committee and co-chairs started the year with some ambitious goals. We were able to meet a few of them, but we still have a long way to go

While doing some reflection over an area of possible improvement, we agree that the interface between this committee and the Administration Committee could have been even better. In particular that level of cooperation might lead this committee to being able to better communicate the needs of the Church Family. We ended the year with a \$6,300 deficit and only began discussing it in mid-November. The progress of our budget, week over week or month over month, should be communicated more regularly and efficiently so we do not repeat this again in 2019. By God's grace we'll do even better this year!

We are sad that we lost Elder Carolyn Hudnut as she was an instrumental member and co-chairperson of the Committee. However, that leaves room for more to join the team. We will be setting an agenda for the year forward 2019 the first part of February. If you are interested in being a part of this committee, please contact Elder Tom Daniels.

For more information contact Tom Daniels (tomdaniels27@gmail.com; 267-994-2168).

Director of Traditional Music

Role

This paid staff position reports to the Pastor. The Worship Committee may, at times, also be involved decisions concerning the music portion of the worship service. The Director of Traditional Music is responsible for selecting the music as well as playing the organ, accompanying the choir and/or special music. The Pastor is the final authority on the selection of hymns and service music.

Duties

- Selection of music for the singing portion of the service (hymns) as well as the instrumental portion (preludes, postludes, special music).
- Provide supportive and inviting accompaniment to encourage the singing of the hymns.
- Select music for the choir and prepare the choir to lead in worship the 1st and 3rd Sundays of the month as well as special times of the church year (advent, Maundy Thursday, Prayer meetings, etc.).
- Responsible for the piano and organ maintenance/tuning.
- Responsible for preparation of special music ensembles and soloists.
- Responsible for the choral library (recording and filing new choral anthems)
- Responsible for selecting and recording the hymns.

2018 Accomplishments

- The choir has grown numerically as well as musically.
- New hymns have been introduced in the late service.
- New choral anthems have been presented in worship.
- The singing of the hymns and musical responses is healthy and strong.
- Read and discussed the book entitled *Sing* by Keith Getty.

Summary & Outlook

- The late service music seeks to honor the Lord and edify the body of believers by choosing quality music with biblical truth and content.
- Read and discuss *True Worshipers—seeking what matters to God* by Bob Kauflin.
- Plan and prepare the choir to sing more frequently.
- Attend a choral workshop.
- Continue to introduce new hymns and music.
- Add more instrumentalists, soloists and ensembles.
- Begin a hand bell choir.

For more information contact Susan Clark (susanmclark57@gmail.com; 904-612-5072).

Valley Christian School

Purpose

The mission of Valley Christian School in partnership with each parent is to develop Christ-centered thinkers, with a heart for God, equipped to serve and excel in all aspects of life.

Our mission is realized through the vision set forth in our biblical training, the academic program, extracurricular activities, service projects and day-to-day encounters between faculty, staff and students.

Our vision is to grow students who are developing as Jesus did in Luke 2:52, "And Jesus grew in wisdom and stature, and in favor with God and men."

Members/Participants

Susan Caler, Head of School.

Faculty: Betty Harpur, Rebekah Blanda, Dawn Mitchell, Lisa MacIntyre, Sophie Allers, Kaitlyn Kreimeyer, Chryss Mench, Elissa Marino, Heidi Weldon, Ethan Kreimeyer, Heather Craven, Susan Clark, Dan Morrison, Carolina Gilchrist, Jim Miles, Stacey Shon, Ben Hoffmann, Erica Proffe.

Administration: Suzanne Dougherty, Ginny Wasson, Lovet Thomas.

Support Staff: Iris Lee, Kathy Vera, Linda Weldon, Kelli Barrulli, Lisa Lind, Debbie Clark, Melodie Wolfe, Sharoona Kanwal, Joy Craven, Cassandra Davis.

Board of Directors: Noel Wolfe, Karen Eppinger, Mil Jasinski, Rosie Morrison, Aaron Pavkov, George Hindley, Naomi Trask, Renney Thomas, Susan Caler, Dan Morrison, Ginny Wasson.

2018 Accomplishments

- VCS received its second seven-year accreditation award in Spring 2018, being accredited by the Association of Christian Schools International and the Middle States Association of Colleges and Schools.
- The spring semester included many academic competitions that enhance our curriculum, interscholastic sports, field trips that include many historical sites in Philadelphia, Lancaster Sight & Sound, Harrisburg State Capitol, drama/instrumental/vocal/ full musical programs for the middle school and elementary school.
- We completed our first year of a P3 (yr. old) academic program with a full class of students.
- Standardized test scores indicate that VCS is providing an appropriate, comparatively rigorous curriculum that serves our students well. Most students are achieving above the anticipated level.
- We graduated ten eighth graders who now attend local charter, Catholic, Christian, and public high schools.
- 2017-2018 Budget: \$959,188.00.

Summary & Outlook (2018-19 School year)

- We began school on Sept. 5 and currently have 131 students (18 eighth graders) enrolled. Our P3 class is once again a full class.

- 2018-2019 Budget: \$995,968
- We have 20 faculty, 11 support staff, and four administrative team members. Pastor Dan is a Bible faculty member this year and is our middle school chaplain.
- We launched two new programs: Robotics and Makerspace.

Testimonials

"We are VCS parents for 10 years, we love Valley Christian School for many reasons, every teacher is loving, kind and truly cares for our kids well! We value the Bible based education, it is a blessing to our family! We appreciate the academics of the school and the challenges to be great in all subjects! Building strong foundations in our children is top notch!! Grateful to be part of this family!"

"I highly recommend VCS. It has the best of everything we need to give our son the academic, social and spiritual nurturing that he needs to grow and flourish into the man of God that we are raising him to be. The teachers and administrative staff are experienced and caring. There has never been a time that they weren't communicative or responsive. The academics are stellar and there are plenty of extracurricular activities for the kids to participate in. The best part is they do most of their learning in school and they only give 10 minutes' worth of homework per night which promotes a balanced life between family, community and school."

For more information contact Susan Caler (215-947-4581; calers@vcskids.com).

Worship Committee

Purpose

The Worship Committee of HVPC is assembled to ensure that the sacraments are administered, the Word is preached, and divine worship is maintained, so that the congregation may hear the Gospel, meditate on it, bring it to the world, and apply it to their lives.

Members/Participants

Christine Buoni (Chair), Dan Bramer, Christie Bruce, Josh Bruce, Bert Holmes.

2018 Accomplishments

- In 2018, the worship committee formulated an evaluation of our worship services. This included a survey to the congregation as well as a formal written evaluation by a few members of the congregation. We are interested in making sure that the worship at HVPC is fruitful and enjoyable to everyone who comes.
- A summary of the survey results are in Appendix G.

Summary & Outlook

Thank you to all who participated in the Worship Survey (see Appendix G). The answers and comments offered provide us great insight on areas of growth and change that we can implement in the coming year. We are eager to begin doing more in-depth evaluations of our worship this year.

This committee is open to anyone who is interested. Meetings will be announced for anyone who wishes to attend. It meets the second Wednesday of each month at 7:00 p.m. in the back of the sanctuary.

For more information contact Christine Buoni (christinebuoni@gmail.com; 267-574-6538).

Youth Ministry

Purpose

The Youth Sunday school is for youth from 6th grade to 12th grade, and meets from 10:15 a.m. to 11:00 a.m. on Sunday mornings. Our normal Sunday schedule is to read a passage of scripture and talk about it as a group. We also have a time for prayer requests and prayer. As time allows we play a game, like "Sword drills" or "Bible Outburst."

Members/Participants

The following students come regularly or somewhat regularly to Sunday School:

- Ryan Buoni (7th grade).
- Ana Crawford (12th grade).
- Jadah Destinas (8th grade).
- Anna Fluder (6th grade).
- Jimmy Hindley (12th grade).
- Tim Hindley (9th grade).
- Gabe Kellogg (8th grade).
- Julia Kellogg (10th grade).
- Abbey Lentine (11th grade).
- Livy Lentine (6th grade).

Lilly Kellogg and BJ Crawford occasionally join the Sunday School when they are home from college. Ana Crawford sometimes brings friends to Sunday School as well.

2018 Accomplishments

In 2018 we did the following as a group during the Sunday school hour:

- Completed a study of Daniel, in conjunction with our study of Revelation in 2017.
- Prepared for the youth-led worship service.
- Celebrated the high school graduation of Lily Kellogg and BJ Crawford, and the middle school graduation of Tim Hindley.
- Started a study of the gospel of Matthew (through the Sermon on the Mount).
- Studied and practiced the ACTS prayer methodology during the Advent season.

We also had a few social outings throughout the year:

- Movie night at the Koehrsen's.
- Trip to NJ beaches.
- Dunkin Donuts trips.

Summary & Outlook

2018 saw new energy in the group with the addition of three new 6th graders (Ryan, Anna, and Livy) and said goodbye to two students who graduated from high school (Lilly and B.J.). The group will continue to get younger as we graduate two more students in 2019 (Ana and Jimmy).

In the year ahead, the Youth Sunday school will continue studying Matthew, try to do more social events as a group, and consider a service-oriented project during the summer.

For more information contact Greg Koehrsen(gkoehrsen@gmail.com; 215-767-2164).

APPENDICES

Appendix A

Communications

HVPC news receiving & distribution process

A single email -- news@HVPC.org -- has been established allowing for easy distribution of all HVPC-related information, news, events, calendar updates & changes, reports, announcements, etc., to the church members and friends of HVPC. (*Non-HVPC events are subject the approval of Session and the Administration Commission.*)

Sending to news@HVPC.org reaches three people & all of these channels with a single email!

There is no need to send additional emails to individuals. Please note that Stephen and Dana work together weekly to create the various communications pieces. When you send a message to news@HVPC.org, these three people receive it all at the same time:

Dan Morrison	Dana Fluder / Office	Stephen Clark
- FYI (just so Dan knows what's going on)	- Bulletins - Announcements (slides & pulpit) - Printed/PDF newsletter - Church calendar - Facebook Events - Office	- All-church Emails - Facebook posts - Instagram posts - Website news & calendar - External release (if appropriate)

Please send items to news@HVPC.org at least 2 weeks in advance so we have enough time to share it with everyone. Earlier is even better. This is especially important to ensure your item gets into the bulletin in a timely manner.

If you are responsible for events at HVPC, please look ahead on your calendar to ensure you can get the information for your events to us at least 2 weeks in advance of the event.

DEADLINES:

- *Sunday Bulletin Deadline.* All information for each bulletin must be received by noon the Wednesday prior. Email submissions to news@HVPC.org.
- *HVPC News Email Newsletter Deadline.* HVPC News emails are sent on the first and third Wednesdays of each month. If you have items to be included, please email them to news@HVPC.org by the Wednesday prior to the issue date.

No email? Then type or write your information legibly and deliver it to Dana Fluder or Stephen Clark.

NOTE CONCERNING HVPC NEWS EMAILS:

We try to avoid sending out too many emails to the HVPC family. Instead of sending individual event emails, events are grouped into a single email. This avoids overloading recipients and ensures more people will actually open and read the emails we send.

When you send info to news@HVPC.org simply write up your announcement to include all of the pertinent information (who, why, where, when, what, how, etc.), include this in the body of the email, add a relevant subject line, then send it! That's all you need to do!

If you don't want the information shared before a certain date, don't want it distributed in certain channels, or only want it shared via a single channel, add these instructions at the top of your message.

If you have any questions about how to share your news or event using news@HVPC.org please contact: Stephen R. Clark, Director of Communications, communications@HVPC.org, (216) 333-3172.

Appendix B

Financials

**Huntingdon Valley Presbyterian Church
Analysis of current expense revenues & expenses
Totals for 2018**

Accounts	Annual Actual	% of Annual Budget Used	Annual Budget
<u>Revenues</u>			
Unrestricted			
Collection			
000400 - Envelope Collection	\$279,381.17	98.2%	\$284,553.00
000405 - Loose Plate Collection	\$3,573.01	155.4%	\$2,300.00
Total Collection	\$282,954.18	98.6%	\$286,853.00
VCS Rebills			
000440 - VCS Rebill - Sexton	\$7,755.12	68.9%	\$11,250.00
000448 - VCS Rebills - Utilities	\$48,396.00	99.2%	\$48,800.00
Total VCS Rebills	\$56,151.12	93.5%	\$60,050.00
Investment Income			
000415 - Other Income	\$5,037.38	114.5%	\$4,400.00
000417 - Christian Ed Income	\$0.00	0.0%	\$0.00
000420 - Interest Income	\$295.05	147.5%	\$200.00
000425 - Investment Income - Restricted	\$11,186.37	97.3%	\$11,500.00
000432 - Investment Income - House	\$2,100.00	100.0%	\$2,100.00
Total Investment Income	\$18,618.80	102.3%	\$18,200.00
Total Unrestricted	\$357,724.10	98.0%	\$365,103.00
Restricted			
000451 - VBS Income	\$1,414.27	202.0%	\$700.00
000457 - Fall Festival Income	\$532.59	66.6%	\$800.00
000458 - Missions Income	\$46,117.65	153.7%	\$30,000.00
Total Restricted	\$48,064.51	152.6%	\$31,500.00
Total Revenues	\$405,788.61	102.3%	\$396,603.00
<u>Expenses</u>			
Staff			
Pastor (Dan Morrison)			
002000 - Salary - Pastor	\$38,484.00	100.0%	\$38,484.00

HVPC Congregational Meeting - January 27, 2019

002010 - Housing Allowance	\$30,594.00	100.0%	\$30,594.00
002020 - FICA/SECA Reimbursement	\$5,284.49	100.0%	\$5,285.00
002032 - 403b	\$13,733.04	100.0%	\$13,733.00
002040 - Medical Insurance	\$2,663.23	99.4%	\$2,680.00
002042 - Life Insurance	\$369.82	123.3%	\$300.00
002050 - Professional Expenses	\$2,289.53	101.8%	\$2,250.00
002070 - Leaves & Grants	\$0.00	0.0%	\$500.00
Total Pastor (Dan Morrison)	\$93,418.11	99.6%	\$93,826.00
Secretary (Dana Fluder)			
002150 - Wages - Secretary	\$17,228.00	110.4%	\$15,600.00
002155 - FICA-Secretary	\$1,277.58	106.9%	\$1,195.00
002160 - Medical Insurance - Secretary	\$5,400.00	0.0%	\$0.00
Total Secretary (Dana Fluder)	\$23,905.58	142.3%	\$16,795.00
Bookkeeper (Elizabeth Rozarto)			
002200 - Wages - Bookkeeper	\$10,448.60	94.1%	\$11,105.00
002210 - FICA - Bookkeeper	\$799.34	94.0%	\$850.00
Total Bookkeeper (Elizabeth Rozarto)	\$11,247.94	94.1%	\$11,955.00
Sexton			
002213 - Wages - Sexton (HVPC & VCS)	\$28,934.83	93.0%	\$31,109.00
002214 - FICA - Sexton	\$2,213.54	93.0%	\$2,380.00
Total Sexton (Joe Buoni)	\$31,148.37	93.0%	\$33,489.00
Total Staff	\$159,720.00	102.3%	\$156,065.00
Administration			
Administrative			
002165 - Office Supplies	\$3,573.73	85.1%	\$4,200.00
002222 - Office Equip & Computer Maint	\$9,352.93	109.3%	\$8,560.00
002230 - Insurance - Property & Casualty	\$13,244.00	97.4%	\$13,600.00
002231 - Insurance - Workmans Comp	\$4,034.00	73.4%	\$5,500.00
002232 - Presbytery Apportionment	\$7,092.00	100.0%	\$7,092.00
002235 - Payroll Service	\$3,568.08	91.5%	\$3,900.00
002240 - Admin Misc.	\$1,989.98	107.6%	\$1,850.00
002242 - Presbytery Travel	\$2,769.97	69.3%	\$4,000.00
002243 - Deacons Overhead	\$417.38	0.0%	\$0.00
Total Administrative	\$46,042.07	94.5%	\$48,702.00
Buildings & Grounds			

HVPC Congregational Meeting - January 27, 2019

002250 - Buildings & Grounds Repair & Maint	\$22,866.56	126.3%	\$18,100.00
002253 - Security	\$0.00	0.0%	\$2,000.00
002272 - Janitorial Supplies	\$618.43	47.6%	\$1,300.00
Total Buildings & Grounds	\$23,484.99	109.7%	\$21,400.00
Utilities			
002252 - Electric	\$14,305.50	105.2%	\$13,600.00
002255 - Sewer & Water & Trash	\$13,249.15	114.2%	\$11,600.00
002263 - Fuel Gas	\$15,746.50	82.2%	\$19,150.00
002265 - Telephone	\$3,826.82	103.4%	\$3,700.00
Total Utilities	\$47,127.97	98.1%	\$48,050.00
Transportation			
003100 - Insurance - Auto	\$3,150.00	98.4%	\$3,200.00
003115 - Bus Maintenance	\$564.14	376.1%	\$150.00
003120 - Bus Fuel	\$0.00	0.0%	\$150.00
Total Transportation	\$3,714.14	106.1%	\$3,500.00
Total Administration	\$120,369.17	99.0%	\$121,652.00
Our Church Mission			
We Worship God			
002510 - Wages - Organist	\$14,374.96	107.5%	\$13,375.00
002511 - FICA - Organist	\$1,023.00	99.9%	\$1,024.00
002515 - Wages - Late Music Director	\$5,347.26	52.8%	\$10,128.00
002530 - FICA - Late Music Director	\$409.17	52.8%	\$775.00
002531 - Medical Ins -Late Music Director	\$7,740.00	100.0%	\$7,740.00
002534 - Worship Supplies	\$2,529.74	87.2%	\$2,900.00
002535 - Worship Equipment	\$2,619.38	124.7%	\$2,100.00
002536 - Wages - Early Music Director	\$12,167.67	86.5%	\$14,067.00
002537 - FICA - Early Music Director	\$808.45	75.2%	\$1,075.00
002541 - Wages - Worship Intern	\$849.00	0.0%	\$0.00
002542 - FICA - Worship Intern	\$64.95	0.0%	\$0.00
002547 - Visiting Speakers	\$1,000.00	83.3%	\$1,200.00
002548 - Organ & Piano Maintenance	\$2,127.00	163.6%	\$1,300.00
002549 - Sound System Maintenance	\$902.85	90.3%	\$1,000.00
Total We Worship God	\$51,963.43	91.7%	\$56,684.00
We Study God's Word			
Children			

HVPC Congregational Meeting - January 27, 2019

002300 - Wages - Children's Director	\$17,346.94	114.2%	\$15,191.00
002320 - FICA - Children's Director	\$1,327.12	114.3%	\$1,161.00
002330 - Children's Sunday School	\$2,349.77	94.0%	\$2,500.00
002350 - Fall Festival	\$1,017.46	127.2%	\$800.00
002360 - VBS	\$1,623.40	231.9%	\$700.00
002365 - Nursery Care	\$4,623.49	115.6%	\$4,000.00
Total Children	\$28,288.18	116.2%	\$24,352.00
Youth			
002430 - Youth Groups	\$108.04	13.5%	\$800.00
Total Youth	\$108.04	13.5%	\$800.00
Adults			
002474 - Adult Sunday School	\$0.00	0.0%	\$700.00
002475 - Discipleship	\$205.20	41.0%	\$500.00
Total Adults	\$205.20	17.1%	\$1,200.00
Total We Study God's Word	\$28,601.42	108.5%	\$26,352.00
We Love All People			
Celebrations			
002307 - Celebrations	\$778.31	129.7%	\$600.00
Total Celebrations	\$778.31	129.7%	\$600.00
Hospitality			
002600 - Hospitality .	\$1,132.08	113.2%	\$1,000.00
Total Hospitality	\$1,132.08	113.2%	\$1,000.00
Outreach			
003205 - Communications	\$550.00	23.4%	\$2,350.00
003210 - Outreach Misc	\$2,874.63	151.3%	\$1,900.00
Total Outreach	\$3,424.63	80.6%	\$4,250.00
Total We Love All People	\$5,335.02	91.2%	\$5,850.00
We Share the Hope We have in Jesus Christ			
002458 - Missions Program	\$46,117.65	153.7%	\$30,000.00
Total We Share the Hope We have in Jesus	\$46,117.65	153.7%	\$30,000.00
Total Our Church Mission	\$132,017.52	111.1%	\$118,886.00
Total Expenses	\$412,106.69	103.9%	\$396,603.00
Net Total - Surplus (Deficit)	(\$6,318.08)		

Huntingdon Valley Presbyterian church
 Analysis of current expense revenues & expenses
 Totals for 2018

Accounts	Annual Actual	% of Annual Budget Used	Annual Budget
Revenues			
Unrestricted			
Collection			
000400 - Envelope Collection	\$279,381.17	98.2%	\$284,553.00
000405 - Loose Plate Collection	\$3,573.01	155.4%	\$2,300.00
Total Collection	\$282,954.18	98.6%	\$286,853.00
VCS Rebills			
000440 - VCS Rebill - Sexton	\$7,755.12	68.9%	\$11,250.00
000448 - VCS Rebills - Utilities	\$48,396.00	99.2%	\$48,800.00
Total VCS Rebills	\$56,151.12	93.5%	\$60,050.00
Investment Income			
000415 - Other Income	\$5,037.38	114.5%	\$4,400.00
000417 - Christian Ed Income	\$0.00	0.0%	\$0.00
000420 - Interest Income	\$295.05	147.5%	\$200.00
000425 - Investment Income - Restricted	\$11,186.37	97.3%	\$11,500.00
000432 - Investment Income - House	\$2,100.00	100.0%	\$2,100.00
Total Investment Income	\$18,618.80	102.3%	\$18,200.00
Total Unrestricted	\$357,724.10	98.0%	\$365,103.00
Restricted			
000451 - VBS Income	\$1,414.27	202.0%	\$700.00
000457 - Fall Festival Income	\$532.59	66.6%	\$800.00
000458 - Missions Income	\$46,117.65	153.7%	\$30,000.00
Total Restricted	\$48,064.51	152.6%	\$31,500.00
Total Revenues	\$405,788.61	102.3%	\$396,603.00

Expenses

Staff

HVPC Congregational Meeting - January 27, 2019

Pastor (Dan Morrison)

002000 - Salary - Pastor	\$38,484.00	100.0%	\$38,484.00
002010 - Housing Allowance	\$30,594.00	100.0%	\$30,594.00
002020 - FICA/SECA Reimbursmnt	\$5,284.49	100.0%	\$5,285.00
002032 - 403b	\$13,733.04	100.0%	\$13,733.00
002040 - Medical Insurance	\$2,663.23	99.4%	\$2,680.00
002042 - Life Insurance	\$369.82	123.3%	\$300.00
002050 - Professional Expenses	\$2,289.53	101.8%	\$2,250.00
002070 - Leaves & Grants	\$0.00	0.0%	\$500.00

Total Pastor (Dan Morrison)	\$93,418.11	99.6%	\$93,826.00
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Secretary (Dana Fluder)

002150 - Wages - Secretary	\$17,228.00	110.4%	\$15,600.00
002155 - FICA-Secretary	\$1,277.58	106.9%	\$1,195.00
002160 - Medical Insurance - Secretary	\$5,400.00	0.0%	\$0.00

Total Secretary (Dana Fluder)	\$23,905.58	142.3%	\$16,795.00
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Bookkeeper (Elizabeth Rozarto)

002200 - Wages - Bookkeeper	\$10,448.60	94.1%	\$11,105.00
002210 - FICA - Bookkeeper	\$799.34	94.0%	\$850.00

Total Bookkeeper (Elizabeth Rozarto)	\$11,247.94	94.1%	\$11,955.00
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Sexton

002213 - Wages - Sexton (HVPC & VCS)	\$28,934.83	93.0%	\$31,109.00
002214 - FICA - Sexton	\$2,213.54	93.0%	\$2,380.00

Total Sexton (Joe Buoni)	\$31,148.37	93.0%	\$33,489.00
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Total Staff

Total Staff	\$159,720.00	102.3%	\$156,065.00
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Administration

Administrative

002165 - Office Supplies	\$3,573.73	85.1%	\$4,200.00
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Maint	002222 - Office Equip & Computer	\$9,352.93	109.3%	\$8,560.00
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Casualty	002230 - Insurance - Property &	\$13,244.00	97.4%	\$13,600.00
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002231 - Insurance - Workmans Comp	\$4,034.00	73.4%	\$5,500.00
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002232 - Presbytery Apportionment	\$7,092.00	100.0%	\$7,092.00
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002235 - Payroll Service	\$3,568.08	91.5%	\$3,900.00
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002240 - Admin Misc.	\$1,989.98	107.6%	\$1,850.00
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002242 - Presbytery Travel	\$2,769.97	69.3%	\$4,000.00
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HVPC Congregational Meeting - January 27, 2019

	002243 - Deacons Overhead	\$417.38	0.0%	\$0.00
	Total Administrative	\$46,042.07	94.5%	\$48,702.00
	Buildings & Grounds			
Maint	002250 - Buildings & Grounds Repair &	\$22,866.56	126.3%	\$18,100.00
	002253 - Security	\$0.00	0.0%	\$2,000.00
	002272 - Janitorial Supplies	\$618.43	47.6%	\$1,300.00
	Total Buildings & Grounds	\$23,484.99	109.7%	\$21,400.00
	Utilities			
	002252 - Electric	\$14,305.50	105.2%	\$13,600.00
	002255 - Sewer & Water & Trash	\$13,249.15	114.2%	\$11,600.00
	002263 - Fuel Gas	\$15,746.50	82.2%	\$19,150.00
	002265 - Telephone	\$3,826.82	103.4%	\$3,700.00
	Total Utilities	\$47,127.97	98.1%	\$48,050.00
	Transportation			
	003100 - Insurance - Auto	\$3,150.00	98.4%	\$3,200.00
	003115 - Bus Maintenance	\$564.14	376.1%	\$150.00
	003120 - Bus Fuel	\$0.00	0.0%	\$150.00
	Total Transportation	\$3,714.14	106.1%	\$3,500.00
	Total Administration	\$120,369.17	99.0%	\$121,652.00
	Our Church Mission			
	We Worship God			
	002510 - Wages - Organist	\$14,374.96	107.5%	\$13,375.00
	002511 - FICA - Organist	\$1,023.00	99.9%	\$1,024.00
	002515 - Wages - Late Music Director	\$5,347.26	52.8%	\$10,128.00
	002530 - FICA - Late Music Director	\$409.17	52.8%	\$775.00
Director	002531 - Medical Ins -Late Music	\$7,740.00	100.0%	\$7,740.00
	002534 - Worship Supplies	\$2,529.74	87.2%	\$2,900.00
	002535 - Worship Equipment	\$2,619.38	124.7%	\$2,100.00
	002536 - Wages - Early Music Director	\$12,167.67	86.5%	\$14,067.00
	002537 - FICA - Early Music Director	\$808.45	75.2%	\$1,075.00
	002541 - Wages - Worship Intern	\$849.00	0.0%	\$0.00
	002542 - FICA - Worship Intern	\$64.95	0.0%	\$0.00
	002547 - Visiting Speakers	\$1,000.00	83.3%	\$1,200.00
	002548 - Organ & Piano Maintenance	\$2,127.00	163.6%	\$1,300.00

HVPC Congregational Meeting - January 27, 2019

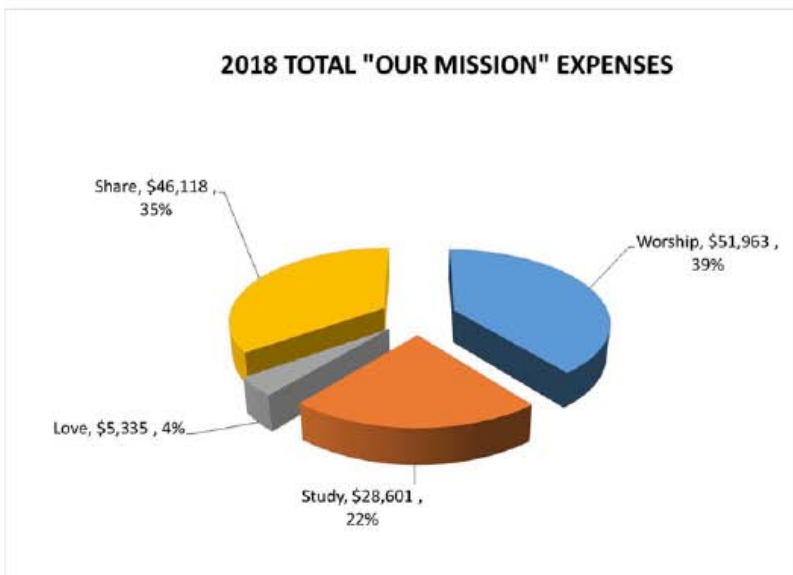
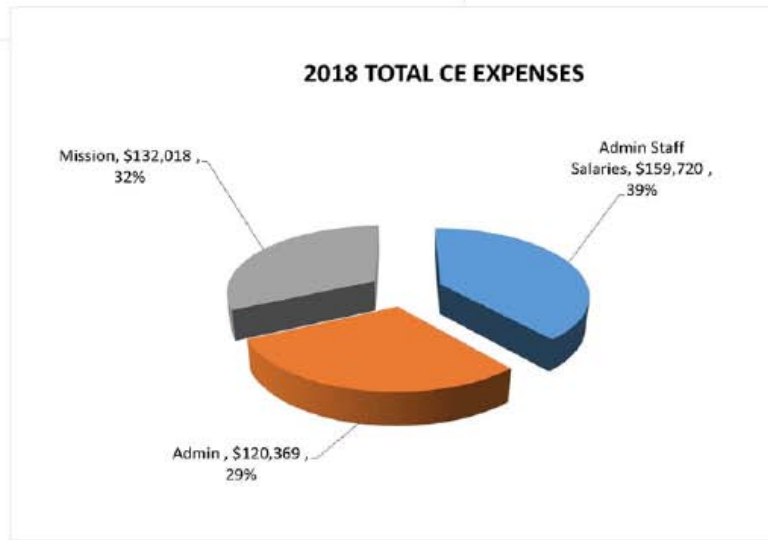
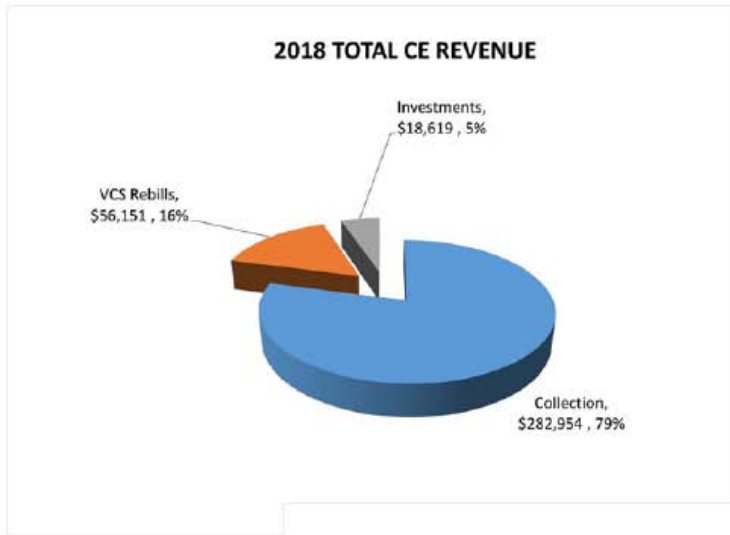
002549 - Sound System Maintenance	\$902.85	90.3%	\$1,000.00
Total We Worship God	\$51,963.43	91.7%	\$56,684.00
We Study God's Word			
Children			
002300 - Wages - Children's Director	\$17,346.94	114.2%	\$15,191.00
002320 - FICA - Children's Director	\$1,327.12	114.3%	\$1,161.00
002330 - Childrens Sunday School	\$2,349.77	94.0%	\$2,500.00
002350 - Fall Festival	\$1,017.46	127.2%	\$800.00
002360 - VBS	\$1,623.40	231.9%	\$700.00
002365 - Nursery Care	\$4,623.49	115.6%	\$4,000.00
Total Children	\$28,288.18	116.2%	\$24,352.00
Youth			
002430 - Youth Groups	\$108.04	13.5%	\$800.00
Total Youth	\$108.04	13.5%	\$800.00
Adults			
002474 - Adult Sunday School	\$0.00	0.0%	\$700.00
002475 - Discipleship	\$205.20	41.0%	\$500.00
Total Adults	\$205.20	17.1%	\$1,200.00
Total We Study God's Word	\$28,601.42	108.5%	\$26,352.00
We Love All People			
Celebrations			
002307 - Celebrations	\$778.31	129.7%	\$600.00
Total Celebrations	\$778.31	129.7%	\$600.00
Hospitality			
002600 - Hospitality .	\$1,132.08	113.2%	\$1,000.00
Total Hospitality	\$1,132.08	113.2%	\$1,000.00
Outreach			
003205 - Communications	\$550.00	23.4%	\$2,350.00
003210 - Outreach Misc	\$2,874.63	151.3%	\$1,900.00
Total Outreach	\$3,424.63	80.6%	\$4,250.00
Total We Love All People	\$5,335.02	91.2%	\$5,850.00
We Share the Hope We have in Jesus Christ			
002458 - Missions Program	\$46,117.65	153.7%	\$30,000.00
Total We Share the Hope We have in Jesus	\$46,117.65	153.7%	\$30,000.00
Total Our Church Mission	\$132,017.52	111.1%	\$118,886.00

HVPC Congregational Meeting - January 27, 2019

Total Expenses	\$412,106.69	103.9%	\$396,603.00
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Net Total - Surplus (Deficit)

(\$6,318.08)



Appendix C

HVPC 2019 Calendar
(subject to change)

HVPC Congregational Meeting - January 27, 2019

2019-2020 Huntingdon Valley Presbyterian Church Calendar

January 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jan 22	Session 6:30 p.m.
Jan 25 - 26	Presbytery - Voorhees NJ
Jan 27	Congregational Meeting 12:30 pm
Jan 29	Prayer & Worship Service 7:00 pm
Feb 10	New members class 10:15 am
Feb 17	New members class 10:15 am
Feb 19	Session 7:00 pm
Feb 24	New members class 10:15 am
Mar 3	New members class 10:15 am
Mar 19	Session 6:30 pm
Mar 23	Deacons Chili Cookoff 5:30 pm
Apr 16	Session 7:00 pm
Apr 18	Maundy Thursday service 7:00 pm
Apr 19 - 20	Easter Vigil
Apr 21	Easter Sunday
Apr 26 - 27	Presbytery - Argyle NY
Apr 28	Missions Fair
Apr 30	Prayer & Worship Service 7:00 pm
May 21	Session 6:30 pm
June 15	Deacons Picnic
June 18	Session 7:00 pm
June 18 - 21	General Assembly - Denver
June 25	Session & Deacons 7:00 pm
July 7 - 11	VBS
July 16	Session 6:30 pm
July 30	Prayer & Worship Service 7:00 pm
Aug 20	Session 7:00 pm
Aug 18	Hawaiian Sunday
Sept 17	Kick off and move up Sunday
Sept 17	Session 6:30 pm
Sept 27 - 28	Presbytery - Glen Rock PA
Oct 6	New members class 10:15 am
Oct 12	B4U 5K Run 8:00 am
Oct 13	New members class 10:15 am
Oct 15	Session 7:00 pm
Oct 20	New members class 10:15 am
Oct 22	Session & Deacons 7:00 pm
Oct 26	Trunk or Treat 4:00 - 6:30 pm
Oct 27	Heritage Sunday
Oct 27	New members class 10:15 am
Nov 19	Session 6:30 pm
Nov 26	Thanksgiving Service 7:00 pm
Dec 22	Kids musical & brunch 10:15 am
Dec 24	Christmas Eve service 7:00 pm

△ Fifth Tuesday Prayer and Worship
 ○ Communion served

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
S	M	T	W	T	F	S
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2019						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SESSION*	
Jan 22	July 16
Feb 19	Aug 20
Mar 19	Sept 17
Apr 16	Oct 15
May 21	Nov 19
June 18	Dec 17
* On odd months, Session meeting starts at 6:30 pm	

DEACONS
Jan 8
Feb 5
Mar 5
Apr 2
May 7
June 4
Sept 10
Oct 2
Nov 5

ADMIN COMMISSION	
Jan 8	July 3
Feb 6	Aug 7
Mar 6	Sept 4
Apr 3	Oct 2
May 1	Nov 6
June 5	Dec 4

WORSHIP COMMITTEE	
Jan 9	July 10
Feb 13	Aug 14
Mar 13	Sept 11
Apr 10	Oct 9
May 8	Nov 13
June 12	Dec 11

MY SMALL GROUP	
Jan	July
Feb	Aug
Mar	Sept
Apr	Oct
May	Nov
June	Dec

Appendix D

Ministries

HVPC Ministries & Leaders

These ministries represent the opportunities for involvement in the life of the church by HVPC members. Please feel free to reach out the leaders or contacts if you are interested in helping in a specific area.

MINISTRY (Associated Elder)	CONTACT(S) / LEADER(S) Phone	LEADER(S) EMAIL(S)	DESCRIPTION	VOLUNTEERS (Yes / No)
Adult Sunday School (TBD)	TBD	TBD	The goal of the class is to provide a thorough and systematic study of the Bible for the spiritual growth of the adults of HVPC.	Not at this time.
Ambassador (Stephen Clark)	Debby Jack 215-947-8028	jackfam5@comcast.net	Greet congregants and visitors before they enter the church. Guide visitors to welcome table.	Yes
Announcements (Stephen Clark)	Dana Fluder 215-947-5500	office@hvpc.org	Verbal announcements and bulletin announcements	Yes
Assimilation team (Dan Morrison)	Inactive	NA	Oversee efforts to coordinate and facilitate new people into the life of the church.	No
Burning Bush (Children's Sunday School) (TBD)	Susan Clark 904-612-5072	hvpcburningbush@gmail.com	Direct and coordinate HVPC Sunday School program. We are currently using 3 year curriculum—The Gospel Project.	Yes
Choir / Director of Traditional Service (Christine Buoni)	Susan Clark 904-612-5072	susanmclark57@gmail.com	Direct the adult choir, which leads in worship on the 1 st and 3 rd Sundays of the month. Rehearsal is Thursday 5-6:30 PM	Yes
Communications (Dan Morrison)	Stephen Clark 216-333-3172	Communications@HVPC.org	This role seeks to glorify God, facilitate better communication within the HVPC body, and help HVPC be attractive to those seeking a church family.	Yes (via Communications & Outreach Committee)
Communion (Christine Buoni)	Christine Buoni 267-574-6538	cjbuoni@comcast.net	This group consists of elders and deacons who are responsible for serving communion on the first Sunday of every month and on certain special services. The committee helps set the table, serve the congregation, clean up after communion services, and makes sure that communion supplies are in-stock and clean.	No

HVPC Congregational Meeting - January 27, 2019

MINISTRY (Associated Elder)	CONTACT(S) / LEADER(S) Phone	LEADER(S) EMAIL(S)	DESCRIPTION	VOLUNTEERS (Yes / No)
Deacons (Stephen Clark)	Debra Jack 215-260-4564	jackfam5@comcast.net	Support and care of church members and community.	No
Ministry of Celebration (Dan Morrison)	Charlene Crawford 267-279-9858	GodlyDiva@aol.com	*Celebration~ Is another name for the flow ministry. We make sure that the needs of pastor, guest speakers, new members, and visitors are addressed. Celebration members make sure that the Sunday and special services flow seamlessly from beginning to end.	Yes Yes
Mission Committee (Sue Belinsky)	Gail Klein 215-938-1098	kleingj@hotmail.com	The Mission Committee maintains communication with our supported missionaries, prays for our missionaries, manages the financial support given to our missionaries, and provides information about our missionaries to the congregation. We also try to encourage the congregation to pray for our missionaries and to provide hands-on help to them.	Yes
Nursery (TBD)	Susan Clark 904-612-5072	susanmclark57@gmail.com	Oversee the nursery volunteers and paid worker for services and special events.	Yes
Praise Band / Director of Contemporary Service (Dan Morrison)	Sam Samuel III 405-830-1726	worship@HVPC.org	If you play an instrument or sing we would love to have you join the ministry of the praise band as we lead God's people in worship on a weekly basis.	Yes
ProPresenter (Stephen Clark)	Stephen Clark 216-333-3172 Robin Roach	communications@HVPC.org hvpcpowerpoint@gmail.com	This team of folks projects the words on the screens on a weekly basis. This team is detail oriented and has a servant's heart!	Yes
Readers (Christine Buoni)	Dana Fluder 215-947-5500	office@HVPC.org	Call to Confession, Prayer of Confession, Assurance of Pardon, first reading This team of folks leads the congregation in the Scripture reading and in the prayer of confession.	Yes

HVPC Congregational Meeting - January 27, 2019

MINISTRY (Associated Elder)	CONTACT(S) / LEADER(S) Phone	LEADER(S) EMAIL(S)	DESCRIPTION	VOLUNTEERS (Yes / No)
Small Groups (Karen Nyirjesy)	Karen Nyirjesy 215-886-7824	knyirjesy@verizon.net	This ministry is vital to the spiritual growth of the church as it provides an opportunity for folks to study the Bible more in depth and get to know other folks in the church. We can always use folks who are willing to host a small group or lead a group by teaching or coordinating a group.	Yes
Sound (Christine Buoni)	Sam Samuel III 405-830-1726	worship@HVPC.org	This team of folks works diligently to make sure the sound levels are good for the worship services. Folks on the sound team need to enjoy music, have a servant's heart, and have an ear for music.	Yes
Transportation (Stephen Clark)	BethAnn Clark 724-840-9078	BethAnnLClark@gmail.com	Responsibilities are to Pick-up and return from the late service. Yes i definitely need help. As of right now we are only picking up Lou Kupless at this time. It is an easy assignment. With maybe two or more people, no one would have to drive every month. Could use some more help	Yes
Ushers / Offering (Christine Buoni)	Bob Schreiner 215-947-3826		Collect the offering for both services.	No
Valley Christian School (George Hindley)	Susan Caler 215-947-4581	calers@vcskids.com	VCS is a fully accredited PK through grade 8 program that is a ministry of HVPC and that serves students living in Bucks, Montgomery and Philadelphia Counties. Visit us at www.vcskids.com or like us on Facebook.	Yes
Welcome Table (Stephen Clark)	Debra Jack 215-947-8028	jackfam5@comcast.net	Welcome first time visitors at the start of both services. Give first time visitors a gift bag and direct them to the sanctuary.	Yes

HVPC Congregational Meeting - January 27, 2019

MINISTRY (Associated Elder)	CONTACT(S) / LEADER(S) Phone	LEADER(S) EMAIL(S)	DESCRIPTION	VOLUNTEERS (Yes / No)
Women's Ministry (Karen Nyirjesy)	Charlene Crawford 267-279-9858	GodlyDiva@aol.com	*The women's ministry is the name of the summer small group for women. It is open to all of the women of HVPC and their friends regardless the age. We study the word, pray, encourage, and fellowship with each other.	No
Worship Committee (Christine Buoni)	Christine Buoni 267-574-6538	cjbuoni@comcast.net	This committee facilitates all activities related to worship, the administration of sacraments, and oversees all property and building usage when used for praise and worship.	Yes
Youth group (TBD)	Greg Koehrsen 215-767-2164	gkoehrsen@gmail.com	Youth Group is for 6th through 12th graders. We meet weekly on the weekends. We play games, eat, do a devotional, and connect with each other.	Yes
Youth Sunday school (TBD)	Greg Koehrsen 215-767-2164	gkoehrsen@gmail.com	Youth Sunday is for 6th through 12th graders. We meet on Sundays from 10:15am to 11:00am, between the two services. We study God's word, pray, and consider what God is saying to us.	Yes

If there are any additional ministries that need to be added or any changes/corrections to the above list, please email the information to Stephen Clark at communications@HVPC.org.

Appendix E

Missions

Supporting a variety of missions efforts is vital to our vision. The Mission Committee maintains communication with our supported missionaries, prays for our missionaries, manages the financial support given to our missionaries, and provides information about our missionaries to the congregation. We also try to encourage the congregation to pray for our missionaries and to provide hands-on help to them.

Missions currently supported:

- **Chosen People Ministries**, *Paul Cruz* – Chosen People Ministries reaches out to Jewish people with the gospel of Jesus Christ, the Messiah. They exist to pray for, evangelize, disciple, and serve Jewish people everywhere and to help fellow believers do the same.
- **Cru (Campus Crusade for Christ)**, *Bob & Joan Huhta* – The Huhta's ministry works with the Jesus film as a means to reach people with the good news of Christ where the gospel is not known.
- **Helping Hand Rescue Mission**, *Matthew Gallashaw* - The Helping Hand Rescue Mission ministers the Gospel of Jesus Christ to the homeless and serves the truly needy who have no place else to turn for food and clothing. They also provide services such as tutoring to those who need it.
- **In Faith**, *Joe & Laurie Darrow* – This ministry is with the Cornerstone Community Church in the Kensington section of Philadelphia. Joe and Laurie reach out to the community with the love of Christ, disciple the community and put their faith in action by helping the community in practical ways.
- **Neighborhood Crusades**, *Melvin Floyd & Daniel Sawyer* - Through Street Corner Preaching, School Assembly Programs, Relationship Enrichment Course, Basic Biblical Counseling and School of Evangelism and Missions, Neighborhood Crusades seek to reach the unsaved with the Gospel of Jesus Christ, train people to become urban missionaries, help strengthen families and encourage troubled youth.
- **Push the Rock, M. Marcucci Memorial**, *Benji & Esther Campbell* – To be a global leader in sports ministry, impacting the world for Jesus Christ... one life at a time! As a global sports ministry, we proclaim the life-changing message of Jesus Christ through the pursuit of excellence in sportsmanship and athletics
- **Urban Promise**, *Andy Joshua* - The mission at Urban Promise is to equip Camden's children and young adults with the skills necessary for academic achievement, life management, spiritual growth, and leadership. They strive to fulfill this mission through after-school programs, summer camps, two schools, experiential learning, job training, and a host of other programs that challenge youth to develop and realize their potential.

HVPC hosts the annual B4U Run/Walk to support Urban Promise.

- **Wycliffe**, *Carl & Pam Campbell* – Carl and Pam work with Wycliffe Papua New Guinea. They assist Wycliffe missionaries so that they can carry out the work of translating scriptures into the heart language of people worldwide. Carl manages the Staff Care Department which is responsible for providing encouragement, emotional and spiritual care/resources, debriefs, visits of outside speakers, Bible studies, and support for medical evacuations. Pam is a Partnership Development Coach, helping

her co-workers communicate about their ministries. She also leads workshops for missionaries preparing for furlough.

- **Wycliffe, Dean & Carol Jordan** – Dean and Carol work with Bible translation. They have recently been involved with translating the Bible into the language of the Nafaanra people.
- **Valley Christian School** – VCS is the largest mission of the Huntingdon Valley Presbyterian Church. Valley Christian School provides an excellent education in a Christ-centered setting. Valley Christian School's mission statement is: "The mission of Valley Christian School in partnership with each parent is to develop Christ-centered thinkers, with a heart for God, equipped to excel in all aspects of life."

Appendix F

Small Groups

B4U Runners

When: Every Saturday at 8:50 a.m.

Leaders: Eva Morrison (267-847-8233; morrison.eva@gmail.com) and Rosie Morrison (215-350-6399; srosemorrison@gmail.com).

Audience: Humans who love to run through the woods and talk about God's word.

Where: Pennypack Nature Reserve, Pennypack Trust Parking, Creek Road Trail (near Terwood Road), Huntingdon Valley, PA 19006.

Why: We are running the race set before us (Hebrews 12: 1-3).

What Happens: You can expect to receive a Bible verse and meditation each Friday afternoon via email or text. We talk about what's going on in our lives on the way out; on the way back we discuss God's word.

Tips: Don't sweat the small stuff -- we will meet you at whatever level of running best suits you. Beginners are welcome and we are NOT fast or hardcore.

This Fall: We are studying 1 Timothy.

Past Studies: We've done books of the Bible such as Philemon, as well as *The Runner's Devotional: Inspiration and Motivation for Life's Journey...on and off the Road* by David R. Veerman and Dana Niesluchowski, and *40 Days of Decrease: A Different Kind of Hunger. A Different Kind of Fast* by Alicia Britt Chole.

Jenkintown/Glenside Small Group

When: 1st and 3rd Wednesday, 7:30 p.m. to 9:00 p.m. First meeting of fall on September 19th.

Leaders: Rick Bruce (rickthebruce@gmail.com; 215-620-8046), Christie Bruce (aocounsel.christine@gmail.com; 215-620-8091), and Josh Bruce (joshua.adamson.bruce@gmail.com; 215-307-5774).

Audience: Men and women of all ages. Childcare is not available at this time.

Where: The Bruces, 1023 Kipling Road, Jenkintown, PA 19046.

Why: We offer a safe, accepting place for men and women to meet to pursue the study of Scripture and explore faith in Christ, using study guides as a resource. The study time is followed by a time of fellowship through sharing prayer and light snacks. The studies have been of books of the Bible according to the interests of the group, with one topical study of the Atonement.

What Happens: After the group has gathered we open in prayer and begin our study. Facilitation rotates among all who are interested in taking a turn week by week. The discussion is biblically centered with practical application. Around 8:30 we take prayer requests followed by an open time of intercession and praise. The meeting closes around 9:00 with light snacks. On average we have 4 to 8 attending. The meeting is open to all, to "come as you can". We encourage members to bring their friends as a way of exploring and entering into Christian discipleship through participatory study of the Word, prayer and fellowship.

Tips: There is plenty of parking on the street.

This Fall: Letter to the Hebrews using *Hebrews for Everyone* by N. T. Wright (Westminster John Knox Press) and *Hebrews - a 12-Week Study* by Matthew Z. Capps (Crossway).

Past Studies: Romans, Titus, *It Is Well: Expositions on Substitutionary Atonement*.

What members say:

"I really appreciated the prayer for my mother; it brought me peace at an important time. I now come over whenever I see that cars are gathering."
- Angela (neighbor)

"Small Group is a supportive place to learn about God's Word. Sharing our experiences and knowing we have friends to listen and pray with us is important to me."
-- Christine Everly

Miriam Circle

When: Second Wednesday of the month-September through May, June luncheon out

Leaders: Pat Sarajian (215-355-7385; Sarajian@comcat.com) and Joyce Fleming (215-947-2615).

Audience: Women of all ages. No childcare.

Where: HVPC Lounge

Why: The purpose of the circle is to have prayer, praise, devotional time, and fellowship with sisters in the Lord.

What Happens: Open with prayer, then announcements are made and a collection is taken for the Circle fund and for the Christmas stockings. Then a mission report is given. Our mission contacts are Carl and Pam Campbell, Benji and Esther Campbell and family and Bod and Joan Huhta and family.

Devotions are then given by Joyce Fleming. They are scripture based and sometimes are seasonally oriented. Often they involve the circle members. Following the devotional is prayer time. Requests are received and prayer is opened and encouraged from all. Cards are often sent to those we pray for. Refreshments are then served by our monthly volunteer hostesses. Tray/prize favors are made at each monthly meeting for Rydal Park Home and Christmas stockings are filled for Broomall Home in December.

Tips: We have between 9 and 16 attending each month. Some people go to another small group and join us occasionally as we only meet once month.

This Fall: Time will be spent in God's word. We will cover many parts of scripture and many themes. Our devotionals encourage growth in God's word.

Past Studies: Our devotionals stand alone so you can fit in easily.

Presbyterian Stogie Society

When: Monthly, 2nd and 4th Mondays, 7:00 p.m. to 9:00 p.m.

Leaders: Seth Fluder (215-740-1671; seth.fluder@gmail.com).

Audience: Men 18 and up. No childcare. Men only.

Where: Rotates among locations/homes/back porches often based on weather. Call or email ahead.

Why: We offer a safe, accepting place for men (18 and up) to come together and share challenges while examining Scripture.

What Happens: We generally engage in casual conversation for the first few minutes and then open in prayer and jump into discussion. Different men lead the topical discussions. The discussions are casual and biblically centered. You don't need to be a theology nerd to join in! We keep things oriented toward practical living. Around 8:30-ish we break into smaller groups for confidential sharing and prayer. Beer, water, soda, and snacks are usually available -- participants often bring something to share. We generally have 5 to 10 men.

Tips: Based on location, parking is usually on the street. While this is bring your own cigar (BYOC), there are men who do not smoke.

This Fall: Topics vary from meeting to meeting. We are always open to suggestion from participants.

Past Studies: We've discussed sexuality, parenting, integrity, profanity, political involvement, and more.

What members say:

"It's always a good thing to be able to hang out with godly men. I can share whatever is on my heart and know that it will remain within the group and that I won't be judged."

-- Stephen Clark

"HVPC small groups deepen my relations with Christ and also my fellowship with fellow brothers and sisters. Small groups have enriched my membership at HVPC immensely."

-- Dave Hamalian

Revelation Bible Study

When: 1st and 3rd Sunday, 7:00 p.m. to 8:30 p.m.

Leaders: Dan Morrison, study leader (267-847-0766; pastor@hvpc.org), Marie Nolan (215-479-8212; mariechnolan@aol.com).

Audience: Men and women, couples and singles, of all ages. In the past, childcare was provided, but is currently not needed. Should the need arise, however, we happily arrange for childcare.

Where: HVPC Lounge.

Why: We are a Bible study. Really. Ever since we started as a group about four years ago, we have been studying the Bible, one book at a time.

What Happens: On a typical evening, we spend one hour studying a chapter of the bible and half an hour sharing prayer concerns and praying for one another. In our study time, we typically read aloud an entire chapter, picking up where we left off from the previous meeting. And we might read that chapter again in a different translation, just to hear it better. We then discuss what we heard, beginning with large themes and working down to the details. If we are doing our job right, we ask ourselves, "What does this mean to me?" After our study, we go around the room sharing prayer concerns and then we pray for each other, heading home punctually at 8:30 p.m.

Tips: You already know how to get here!

This Fall: First and Second Corinthians.

Past Studies: Revelation (duh!), Judges, Daniel.

What members say:

"Good brains and warm hearts. What's not to love?"

-- Rebekah Bramer

"I was scared to join a small group Bible study at first. But I have found the Revelation Bible Study to be such a blessing and a chance to get to know my HVPC brothers and sisters in a deeper way. We have a lot of fun and now I wish we could meet more often!"

-- Melodie Wolfe

Seeker's Small Group

When: 2nd and 4th Sunday, 7:00 p.m. to 9:00 p.m.

Leaders: Karen Nyirjesy (215-738-9529; knyirjesy@gmail.com), Sue Belinsky (sjbelinsky@comcast.net), and Deb Jack (215 260-4564; jackfam5@comcast.net).

Audience: Women of all ages. No childcare provided.

Where: Rotation between Sue and Jim Belinsky's home: 811 Cedar Road, Jenkintown, PA 19046 and Paul and Karen Nyirjesy's home at 1333 Fairacres Rd. Rydal , Pa. 19046. Call ahead.

Why: Our goal as a small group is to grow together spiritually through studying God's word, praying, and Christian socializing.

What Happens: A typical meeting starts with 15 minutes of socializing. After that we participate in about 45 minutes of Bible study. This may involve discussing a devotional, watching a DVD associated with our study, or sharing thoughts on study readings we have done at home. We try to stay Bible-based. We end the group by sharing prayer requests, then praying for each other in various formats such as: partners, ACTS format, or one individual praying aloud for all the requests. You will find us writing notes as each individual shares their requests, because we pray for one another through the week. We also love to get text chains going -- sharing prayer requests, answers to prayer, praises, and snippets of devotionals -- anything that will encourage, inspire, and uplift each other. Our group ranges from 4-8 members, with most members from HVPC. One strength of the Seekers group is that we have a strong core of longtime members who are longing for more like-hearted women to grow with them! If you are a "Seeker" seek us out!

This Fall: We will study a devotional focused on *Romans* by Tim Keller. It will involve reading two one-page devotionals a week and coming prepared to share insights on how the devotionals spoke to you. Sue, Karen, and Deb will facilitate the discussion.

Past Studies: Past books or topics include: *The Armor of God* by Pricilla Shirer, *What Happens When Women Say Yes to God* by Lisa Terkeurst, *Jesus the King* by Tim Keller, and *The Good and Beautiful Life* by James Smith.

What members say:

"Knowing that my small group friends are praying for me through the week, and being able to share deeply whatever struggles I am facing, has not only grown my faith, but led to deep friendships. My Seeker 'sisters' are the sisters I never had!"

-- Sue Belinsky

"Being a part of the Seekers gives me the opportunity to walk in God's word with women who strengthen and encourage me. Whether it's faith, family, or career, we seek His guidance together."

-- Lois Chapla

Women's Small Group

When: Every Wednesday, 10:00 a.m. to 11:30 a.m.

Leaders: Adrienne Daniels (717-350-5219, aunderkoffler@gmail.com) and Jennie Gerardi (484-547-3161, jgerardi209@gmail.com).

Audience: Women of all ages. Childcare is provided.

Where: Huntingdon Valley Presbyterian Church in the lounge.

Why: Fellowship and grow in relationship with one another, while spending time studying God's Word.

What Happens: A group of 10-12 women gather in the lounge on Wednesday morning at 10:00. We enjoy snacks and talk with one another while we wait for all of the ladies to arrive. Once we are settled, we open in prayer and briefly talk about what we will be doing during our meeting. Then, we discuss the five days of homework we completed prior to meeting. Around 11:00, we all share prayer requests/praises and close in prayer. Adrienne and Jennie alternate weekly in leading discussion and prayer time. We end at 11:30, because Valley Christian School needs the lounge at that time. In both fall and spring, we participate in an outreach together as well.

Tips: While we typically follow a study guide, we do not want anyone to feel burdened by the homework that we do every week. We encourage everyone to do what they feel comfortable with.

This Fall: We will be studying "Ruth" by Kelly Minter. It is a women's Bible study that will follow Ruth's journey of loss, love, and legacy. It will allow for more time for discussion and prayer than in past studies we have completed.

Past Studies: *Finding I Am* by Lysa TerKeurst, *Open Your Bible* by Raechel Myers and Amanda Bible Williams, *Seamless* by Angie Smith, *Armor of God* by Priscilla Shirer

What members say:

"As a newcomer to HVPC, the Women's Bible Study was very instrumental in making me feel part of this Fellowship. Age is not an issue because there are young mothers and also grandmothers. We study God's Word in an interesting variety of ways, pray and support each other, laugh and enjoy our time together."

-- Naomi Trask

"The group has been such a blessing to me since moving here almost two years ago. The studies and the fellowship we share while working through them have been both deeply encouraging and challenging. The sweet, gentle nudge of the women in this group has encouraged such a desire in me to grow in Christ."

-- Erica Pavkov

Young Adult Small Group

When: This group meets once a month on a mutually convenient Saturday night, 6:00 p.m. until late. Call ahead.

Leaders: Doug Nolan (970-227-1963; doug.nolan@ge.com) and Marie Nolan (215-479-8212, 215-860-5358; mariechnolan@aol.com).

Audience: Young adults ages 20s, 30s and a little beyond, post graduate, etc. Small children, friends, and significant others are always welcome.

Where: The Nolan home: 40 Summer Drive, Holland, PA 18966.

Why: The goal of the group is mainly social. A place to gather and get to know each other, share our thoughts and ideas and our lives.

What Happens: We gather at around 6:00 in the evening and share a meal. The conversation flows as we catch up on what has been happening in our lives, our church, in our country, in the world; a lot of politics and religion-right, left and center. It's a time to get to know your church friends in a relaxed atmosphere. Sometimes we pray for each other; talk careers; our houses; we network; we talk travel and restaurants; perhaps watch a movie if there are small children present or have an after-dinner time on the back porch if weather permits. We bear one another's burdens, sometimes play games, or just sit around and talk. Eight to twelve people usually attend, mixed men and women, couples and singles.

Tips: Leave your modesty at home. Be prepared to share.

This Fall: More of the same.

What members say:

"The group is welcoming, and I feel comfortable to be myself and share what's on my mind. It's a great place to unwind after a long week and fellowship with like minded people."

-- Becca Jo Yourko

"The iPhone seems to know where we're headed on Saturday nights! It tells me 40 minutes to 40 Summer Drive."

-- Katie Roof

"I love these people! When are we getting together again?"

-- Steve Jahss

Appendix G

Worship Survey

HVPC Congregational Meeting - January 27, 2019

57 people responded to the survey: Contemporary - 32, Traditional - 25

Q2. For each statement, choose "yes" if it describes the worship service you attend. Choose "no" if it does not describe the worship service you attend. Choose "not sure" if you are not sure.

	YES	NOT SURE	NO	TOTAL
People are greeted warmly when they arrive.	51	6	0	57
The Call to Worship is grounded in Scripture.	55	2	0	57
Scripture is read clearly and respectfully.	53	3	1	57
Other Scripture passages, in addition to the sermon text, are read.	54	3	0	57
It is evident during the service that Scripture is the authoritative Word of God.	56	1	0	57
Prayers are prayed in the name of Jesus Christ.	53	3	0	56
The sermon is the central focus of the worship service.	49	5	2	57
Our pastor explains the meaning of the sermon text.	56	1	0	57

Q3. Different types of prayers are included in the service, such as

	YES	NOT SURE	NO	TOTAL
Adoration (praising God)	48	7	1	56
Confession of sins	54	0	2	56
Thanksgiving	5	10	1	56
Supplication (requests)	44	8		54

Q4. For each statement, choose "yes" if it describes the worship service you attend. Choose "no" if it does not describe the worship service you attend. Choose "not sure" if you are not sure.

	YES	NOT SURE	NO	TOTAL
The hymns/praise songs are easy to sing.	42	11	4	57
The words of the hymns/praise songs reflect Reformed theology.	36	18	2	56
Our pastor explains the meaning of baptism and communion.	47	8	0	55
The giving of tithes and offerings is encouraged.	44	11	2	57
The benediction is a sacred expression.	50	5	1	56

Q5. The following questions are about the sanctuary. Choose "yes" if you agree with the statement, "no" if you disagree, or "not sure" if you are not sure.

	YES	NOT SURE	NO	TOTAL
The sound system in the sanctuary is good.	42	10	5	57
The temperature in the sanctuary is comfortable.	42	6	9	57
The lighting in the sanctuary is sufficient.	50	3	4	57

Q6. For each statement below, choose "yes" if you agree, "no" if you disagree, or "not sure" if you are not sure.

	YES	NOT SURE	NO	TOTAL
I see the benefits of our pastor's practice of preaching steadily through a book of the Bible.	47	6	4	57
The choir/praise band is leading us in singing praise to God, not performing for us.	40	11	5	57
Singing is a way of teaching what we believe about God.	48	6	3	57

Q7 Are there any elements of worship that are missing from the worship service you attend?

There are always some elements of each worship service that need work. The congregation is satisfied with the worship in both services. The sermons, music, and congregational unity of this church are praised. The lighting, sound quality, and technology were cited as needing some improvement. Congregants are requesting more time for prayer and reflection.

Q8 Please write any comments or questions about worship that you would like the Worship Committee to consider.

The sermons and music again were praised for both services. Sometimes the sound level and music choice is difficult for some. Environmental concerns were mentioned that can be explored by the Administration Commission. HVPC is praised for our growth, discipleship, and evangelism. The variety and number of talented and versatile musicians is viewed as a real positive. The addition of younger members is especially positive.

If there are any errors or omissions in any of the contents of this book of reports, please email the information to Stephen Clark at communications@HVPC.org.



Huntingdon Valley PRESBYTERIAN CHURCH

2364 Huntingdon Pike, Huntingdon Valley, PA 19006

OFFICE: 2410 Huntingdon Pike
(215) 947-5500 | office@HVPC.org

Sunday Contemporary Worship - 9:00 a.m.

Sunday School - 10:15 a.m.

Sunday Traditional Worship - 11:15 a.m.

Our Facebook page: www.facebook.com/hvpchurch ("Like" the page!)

Our Instagram account: www.instagram.com/hvpchurch

Our email news: You can subscribe to our News emails by going to
<http://eepurl.com/cb8YAT> and completing the online form.

Online news: Read the latest at www.HVPC.org/news