

King of Kings Lutheran Preschool Employment Application

Please print plainly.

Today's Date: _____

Personal Data

Name _____ (first, middle, last, maiden)

Address _____ (street, city, state, zip)

Phone _____ Date of Birth _____ Social Security # _____

Date of Last Complete Physical _____

Position Desired

_____ Preschool Teacher _____ Preschool Teacher's Aide

_____ Substitute Teacher _____ Substitute Teacher's Aide

Educational Data

Last grade of school completed _____ Did you receive a High School diploma? _____ Year _____

Name and City, State of High School _____

If no diploma, do you claim the equivalent of high school graduation by having obtained a certificate of equivalency of academic achievement from a state department of education or other authorized agency? _____
If yes, please state the type of certificate you hold, the agency that issued it, and the date it was issued.

Colleges or Universities attended

Name and location	Dates	Degree and Year
_____	_____	_____
_____	_____	_____
_____	_____	_____

Major Subjects _____

Professional License/Certifications (type, State, expiration date, registration number) _____

Employment Record

List previous employment beginning with your most recent work experience and continuing back the last five years.

Name, address of Employer	Duties	From/To	Reason for leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

May we contact your present employer for references? ___Yes ___No

References

Give names and complete addresses of person who can recommend you for this position and who know of your ability, experience, scholarship, character and personality (excluding relatives and employers).

Name	Address	Position	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I hereby affirm the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions in my application or in the interview may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations named in this application (and accompanying resume, if any) to provide relevant information that may be required to arrive at an employment decision. In consideration of my employment, I agree to conform to the policies and rules of King of Kings Lutheran Preschool and further agree and understand that my employment can be terminated, with or without cause, at any time at the discretion of the employer or myself.

Date _____ Applicant Signature _____