8122 W. Sauk Trail * Frankfort, IL 60423
Manitoqua.org | 815.469.2319

Chaplain Job Description

Department: Summer Staff Program

Reports to: Program Coordinator

Type of Position: Full-time, Seasonal, 40+ hrs/week

General Description: The Chaplain is responsible for shepherding both the children and staff of Camp Manitoqua and pointing them to Christ and His message of salvation through the presentation of God's Word. This is done by developing daily chapels, weekly worship, staff growth and community experiences, and leading the small group leaders.

Wages and Benefits: https://cpmfiles1.com/manitoqua.org/2027-wages-benefits-posting.pdf

Qualifications

Personal:

1. Vibrant relationship with Jesus Christ
2. Committed to the authoritative Word of God
3. Passionate for facilitating ministries that change lives
4. Devoted to furthering the vision and mission of Manitoqua Ministries
5. An active member in good standing in a church of Jesus Christ

Character:

1. Strong desire and ability to care for, love, teach, and work with children and staff in a camp setting
2. Actively pursuing personal Christian Growth
3. Commitment to the study of God's word and prayer for campers and staff
4. Desire for excellence in worship arts
5. Has a teachable spirit and is open to new ideas
6. High level of knowledge of learners and child development
7. High level of understanding of group dynamics
8. Leads with integrity, character, grace, and truth in Christ
9. Skills in interpersonal relationships, communication, and supervision
10. Previous camping ministry experience preferred
11. Age 20 years or older preferred
12. Holds a valid United States driver's license

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Duties and Responsibilities

Training

1. Attend leadership and all staff orientation
2. Reside in assigned staff housing

Staff Expectations

1. Welcome all campers upon their arrival
2. Be prepared with the necessary materials for each day
3. Prepare and lead Bible lessons, devotions, games and activities (may also be assigned to lead an area that requires specific skills)
4. Lead activities within the structure outlined in the program and policies and procedures manual of Camp Manitoqua
5. Be present at all required camp sessions, campfires, and meals for active participation, prayerful support, and crowd control
6. Care for the spiritual, emotional, and physical health and safety of all campers and staff with energy and compassion
7. Attend the all staff debriefs on Friday afternoons at 5pm
8. Attend the all staff pre-briefs on Sunday evenings at 6pm for announcements, small groups, and worship at 7pm
9. Attend the Staff Retreat and Staff Party
10. Lead (2) “Friday Reset” shifts during the summer
11. Present a full evaluation of personal performance and camp operations at the close of summer
12. Perform other duties as requested by the Program Coordinator
13. Be familiar with Manitoqua Ministries, its mission, purpose, guidelines, and policies as outlined in the staff manual
14. Be available to listen, guide, and pray with staff and campers

Role Specific Responsibilities

1. Camper Development
    a. Develop and lead God-honoring, engaging, interactive, and reflective chapel times tied to the summer verse/passage and theme as well as the values of Manitoqua Ministries

   b. Use creative methods of communication and teaching in both verbal and written forms; including stories, dramas, music, concrete examples, technology, and others when appropriate
   c. Be available to fill in where needed
   d. Actively participate in two to three REZ specific activities per week
2. Staff Development
   a. Coordinate and develop a Sunday night worship service for staff and outside guests which includes the development of a summer teaching series.
   b. Oversee, guide, and work closely with the Worship Coordinator and staff development team
   c. Lead staff development team in caring for the physical, emotional, and spiritual health of staff, including developing community builders, a staff retreat, and housing needs
   d. Walk alongside, assist, and guide staff in developing day camp Bible times and cabin devotions
   e. Initiate and support a community amongst support staff