8122 W. Sauk Trail * Frankfort, IL 60423
Manitoqua.org | 815.469.2319
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Outdoor Education Staff Job Description

Department: Program

Reports to: Outdoor Education Coordinator

Type of Position: Part-time, seasonal

General Description: Outdoor Education staff are responsible for facilitating programs that encourage growth among the participants while completing challenges. OE staff are hired to lead groups through one and possibly all of the activities including, but not limited to, low ropes, initiatives, climbing tower, zip line, high ropes, and outdoor education classes.

Wages and Benefits: https://cpmfiles1.com/manitoqua.org/2027-wages-benefits-posting.pdf

Duties and Responsibilities

Program:

1. Attend all required technical training prior to becoming an instructor or facilitator
2. Know and apply the mission of the Outdoor Education program
3. Be prepared to work with both youth and adults as well as organizations such as schools, churches, non-profit and other groups
4. Be flexible to adjust to various needs of participants
5. Assist in planning programs for groups you facilitate
6. Set up and take down of supplied needed and used for your group for the day

General:

1. Aide by the safety guidelines of Manitoqua and the inspecting company
2. Communicate with other staff and the Outdoor Education Coordinator of your needs as well as needs of the OE programs

Personal Development

1. Make every effort to build up the community of the staff and to increase understanding among all staff members
2. Be able to lead a young person to Christ if the opportunity arises
3. Be available to individual campers and guests in areas of special need, spiritual counsel, homesickness, etc

Such other duties and responsibilities as requested by the Outdoor Education Coordinator and Program Director

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Experience and Qualifications

Personal: Vibrant relationship with Jesus Christ, committed to the authoritative Word of God, passionate for facilitating ministries that change lives, is devoted to furthering the purpose and mission of Manitoqua Ministries, and is an active member in good standing in a church of Jesus Christ

Human Relations: Team player, good communicator and listener, effective decision maker; task driven

Education: Completed high school and must be at least 18 years old

Specific Requirements

Knowledge, Skills, and Abilities

1. Must have reliable transportation
2. Physically active
3. Able to adapt to all types of environmental and weather conditions
4. First Aid and CPR certified