8122 W. Sauk Trail * Frankfort, IL 60423
Manitoqua.org | 815.469.2319

Rotational Staff Job Description

Department: Summer Staff Program

Reports to: REZ Supervisor

Type of Position: Full-time, Seasonal, 40+ hrs/week

General Description: Rotational staff are responsible for leading a group of 10-14 overnight campers between 2nd-9th grades in a four-night and five-day camping program or a group of day campers between 3 years and 8th grade in a five-day camping program, depending on the week.

Wages and Benefits: https://cpmfiles1.com/manitoqua.org/2027-wages-benefits-posting.pdf

Qualifications

Personal:

1. Vibrant relationship with Jesus Christ
2. Committed to the authoritative Word of God
3. Passionate for facilitating ministries that change lives
4. Devoted to furthering the vision and mission of Manitoqua Ministries
5. An active member in good standing in a church of Jesus Christ

Character:

1. Strong desire and ability to care for, love, teach, and work with children and staff in a camp setting
2. Actively pursuing personal Christian growth
3. Has a teachable spirit and is open to new ideas
4. First Aid and CPR Certified
5. Age 19 years or older

Duties and Responsibilities

Training

1. Attend rotational and all staff orientation
2. Reside in assigned staff cabin throughout the duration of the summer

Staff Expectations

8122 W. Sauk Trail * Frankfort, IL 60423
Manitoqua.org | 815.469.2319

1. Welcome all campers upon their arrival
2. Be prepared with the necessary materials for each day
3. Prepare and lead Bible lessons, devotions, games and activities (may also be assigned to lead an area that requires specific skills)
4. Lead activities within the structure outlined in the program and policies and procedures manual of Camp Manitoqua
5. Be present at all required camp sessions, campfires, and meals for active participation, prayerful support, and crowd control
6. Care for the spiritual, emotional, and physical health and safety of all campers and staff with energy and compassion
7. Develop a family and greater community environment within day camp groups; including good behavior management practices
8. Attend the all staff debriefs on Friday afternoons at 5pm
9. Attend the all staff pre-briefs on Sunday evenings at 6pm for announcements, small groups, and worship at 7pm
10. Attend the Staff Retreat and Staff Party
11. Work (2) "Friday Reset" shifts during the summer
12. Present a full evaluation of personal performance and camp operations at the close of summer
13. Perform other duties as requested by the Program Coordinator
14. Be familiar with Manitoqua Ministries, their mission, purpose, guidelines, and policies as outlined in the staff manual

Role specific

1. Participate in both the REZ camp and day camp programs on a rotational basis
2. Care for campers for the entire time they are here. You will be given a 2 hour break on Tuesday, Wednesday, and Thursday on REZ weeks
3. Clean your cabin after campers leave each Friday
4. Attend end of the week REZ debrief and planning meeting for the following week
5. Lead cabin within the structure outlined in the program, policies, and procedures manual of Camp Manitoqua
6. When working in day camp, serve as a prayer partner for a cabin counselor. Prayer partners eat dinner with the cabin, play night games, and help with bedtime procedures