

Minerva Area Christian School
2024-2025 Financial Policies and Procedures

REGISTRATION FEE: A yearly **non-refundable** registration fee is due at registration.

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|--------------------------|------|
| Preschool | \$75 |
| K-8 th grades | \$50 |

| Class | Registration | Tuition | Tuition: First Christian Church Members | Full Year Tuition |
|-------------------------------------|--------------|-----------------------------|---|----------------------|
| Grades K-8 | \$50 | 10 installments of \$350 | 10 installments of \$315 | \$3500/\$3150 |
| 5-day 4's 9:00 a.m. to 3:00 p.m. | \$75 | 9 installments of \$320 | 9 installments of \$288 | \$2880/\$2592 |
| 4-day 4's 9:00 a.m. to 3:00 p.m. | \$75 | 9 installments of \$259 | 9 installments of \$233 | \$2330/\$2097 |
| 5-day 4's 9:00 a.m. to noon | \$75 | 9 installments of \$211 | 9 installments of \$190 | \$1900/\$1710 |
| 4-day 4's 9:00 a.m. to noon | \$75 | 9 installments of \$172 | 9 installments of \$155 | \$1550/\$1395 |
| 3-day 3's 9:00 a.m. to noon | \$75 | 9 installments of \$150 | 9 installments of \$135 | \$1350/\$1215 |
| 2-day 3's 9:00 a.m. to noon | \$75 | 9 installments of \$108 | 9 installments of \$97 | \$975/\$877 |

DISCOUNTS: 10% tuition discount for siblings enrolled during the same school year.

Monthly installments payments are adjusted for students who register after the first week of school. Installments payments are calculated and divided into equal payments from August to May for 10 installments and September to May for 9 installments.

DONATION: Voluntary tax deductible donations of any amount are appreciated at any time. The fees at Minerva Area Christian School do not cover all of the operating expenses of the school. Minerva Area Christian School is subsidized by First Christian Church of Minerva. Your contributions are therefore most welcome.

POLICIES AND PROCEDURES

1. Minerva Area Christian School is non-profit and must rely on tuition payments to meet its operating expenses. It must be assumed that each child's enrollment is for the school year. Therefore, the school offers no refund of the registration fee or school fee and no reduction, credit, or refund of tuition for absence due to illness, holidays, vacations, withdrawals, or dismissals. To complete a withdrawal from MACS, a parent must sign a withdrawal form with the office.
2. A family receives a 10% tuition discount for siblings enrolled during the same school year. The discount is applied to the lesser tuition amount. This discount does not apply to the registration fee or school fee.
3. Parents are expected to observe the program's hours of operation. Parents will be given a five-minute grace period for pick-up times. Parents are responsible for paying a late pick-up fee of \$1.⁰⁰ for each minute past the grace period.
4. To receive the Church Membership Discount you must be an active member. An active member is considered to have attended MFCC more than 51% of the Sundays in the last 12 months.
5. In order for an application to be considered complete, the registration fee must be paid. Failure to do so could lead to your child losing their spot in a class.