

**Minerva Area Christian School
2025-2026 Financial Policies and Procedures**

REGISTRATION FEE: A yearly **non-refundable** registration fee is due at registration.

Preschool	\$100
K-8 th grades	\$75

Class	Registration	Tuition	Tuition: First Christian Church Members	Full Year Tuition
Grades K-8	\$75	10 installments of \$475	10 installments of \$405	\$4750/\$4250
5-day 4's 9:00 a.m. to 3:00 p.m.	\$100	9 installments of \$368	9 installments of \$331	\$3312/\$2981
4-day 4's 9:00 a.m. to 3:00 p.m.	\$100	9 installments of \$298	9 installments of \$269	\$2685/\$2417
5-day 4's 9:00 a.m. to noon	\$100	9 installments of \$243	9 installments of \$219	\$2184/\$1974
4-day 4's 9:00 a.m. to noon	\$100	9 installments of \$198	9 installments of \$178	\$1780/\$1602
3-day 3's 9:00 a.m. to noon	\$100	9 installments of \$173	9 installments of \$155	\$1552/\$1397
2-day 3's 9:00 a.m. to noon	\$100	9 installments of \$124	9 installments of \$112	\$1117/\$1005

DISCOUNTS: 10% tuition discount for siblings enrolled during the same school year.

Monthly installment payments are adjusted for students who register after the first week of school. Installments payments are calculated and divided into equal payments from August to May for 10 installments and September to May for 9 installments.

DONATION: Voluntary tax-deductible donations of any amount are appreciated at any time. The fees at Minerva Area Christian School do not cover all of the operating expenses of the school. Minerva Area Christian School is subsidized by the First Christian Church of Minerva. Your contributions are therefore most welcome.

POLICIES AND PROCEDURES

1. Minerva Area Christian School is non-profit and must rely on tuition payments to meet its operating expenses. It must be assumed that each child's enrollment is for the school year. Therefore, the school offers no refund of the registration fee or school fee and no reduction, credit, or refund of tuition for absence due to illness, holidays, vacations, withdrawals, or dismissals. A parent must sign a withdrawal form with the office to complete a withdrawal from MACS.
2. A family receives a 10% tuition discount for siblings enrolled during the same school year. The discount is applied to the lesser tuition amount. This discount does not apply to the registration fee or school fee.
3. Parents are expected to observe the program's hours of operation. Parents will be given a five--minute grace period for pick-up times. Parents are responsible for paying a late pick-up fee of \$1.⁰⁰ for each minute past the grace period.
4. To receive the Church Membership Discount you must be an active member. An active member is considered to have attended MFCC more than 51% of the Sundays in the last 12 months.
5. The registration fee must be paid for an application to be considered complete. Failure to do so could lead to your child losing their spot in a class.
6. EdChoice Scholarships must be processed by September 1st or within 30 days of enrollment. A family will be billed monthly until the EdChoice Scholarship is processed.
7. A family must withdraw their enrollment with the MACS office by July 15th or they will be charged for the first month of tuition.
8. Applications for MACS Scholarships must be received by May 30th or within 30 days of enrollment to be considered for the 2025-2026 school year. The application for a scholarship can be found at <https://www.minervafcc.com/macs-scholarship>

FACTS Account

To set up a FACTS account to make tuition payments, you can use this link,

<https://online.factsmgt.com/signin/4J5MD>

