

Overnight Activity Approval (version 11)

Ministry

Submitted by Ministry Leader/Date

Date/time of departure

Date/time of return

Destination

List names of all workers 18 or older going (all must be screened and two must be 21 or older)

Preliminary number of youth going

Are all the attendees anticipated to be children of members or regular attenders?

If not, provide circumstances

What are the travel arrangements?

List names of planned drivers (must be 21 and approved for driving)

What are the sleeping arrangements?

Will there be interaction with other groups at the destination?

Any unique aspects of this trip?

Approved by _____ Date _____

POST-TRIP COMMENTS

List any significant issues about the trip

List actual names of youth and workers in attendance