

# Reopening Plan for the Kindergarten at St. Paul CDC at 1075 El Monte in Mountain View

## Prevention

### Physical Distancing

- **General:** *We have utilized extra outdoor space from the church we share a campus with. Even after the church reopens for services, they use the campus on Sundays only. Parents signed a confirmation that they reviewed all Covid policies and procedures. Staff attended a two day in-service prior to reopening, reviewing all guidelines and new procedures.*
- **Arrivals and Departures:** *We have a separate parking lot for staff and parents. We have separate entrance and exit routes for drop off, clearly labeled and marked.*
- **Classroom Setting:** *We have placed footprints on the floor in the classroom and covered outdoor areas to indicate how far apart children need to be. We have also removed chairs so that only one child may work at each table. Each child has their own rug for work on the floor with clearly marked positions. Footprints are also on the floor for the bathroom area and any place we need to line up.*
- **Non-Classroom Setting:** *In the play yard we've used a temporary neon paint for spacing. Additionally, we have created more outdoor play space and creative scheduling so that only one cohort uses a play space. We are very fortunate we have a great deal of outdoor space. We hold all circle times outdoors with 6 foot spacing for cohorts and 25 foot spacing between cohorts. For inclement weather we have large covered patio/sidewalk areas as well as a large well ventilated multipurpose room.*
- **Bus Transportation:** *Not applicable to our school as parents provide all transportation.*

### Hygiene Measures

- **Face Coverings:** *ALL on campus wear face coverings at all times except for eating and drinking. Children who nap with a barrier next to them may*

*remove during the nap. Signs are clearly posted that everyone needs a face covering upon exiting the vehicle or other arrival. Staff and parents have been made aware of the requirements.*

- ***Handwashing and Other Hygiene Measures:*** *We have posters with pictographs indicating proper hand washing techniques. We supervise the children closely, ensuring that they wash hands in excess of 20 seconds. Signage is posted clearly for all reminding of proper techniques for covering of coughs, sneezes and post washing. We have installed an outdoor sink and we have hand sanitizer available for adults. We are propping all doors and frequently cleaning any potential high touch areas. We have no touch trashcans and paper towel dispensers. Children are instructed to wash hands whenever they touch any part of the face. Additionally, we have led lessons role-modeling proper hand washing technique. We have suspended use of the drinking fountain and have water available from a teacher. We have also trained the children to use a tissue when flushing the toilet and closing the lid before flushing. We have everyone wash their hands before and after touching protective face coverings.*

### **Cleaning and Maintenance**

- *We are using a hydrogen peroxide based cleaner for high touch surfaces. We are using a UV light in addition for hard and soft surfaces. Outdoors we use a dish soap solution attached to a garden hose to sanitize picnic tables, sand toys and the climbing structure as well as making use of the UV light from the sun to further disinfect.*
- *Employees have been well trained in additional daily chores and proper cleaners and they have daily check lists they sign. All materials are used by one child, then disinfected.*

### **Food Services**

- *All snacks and meals are served outdoors, observing all social distancing protocols. Employees have been trained to used gloves whenever handling food. All food is served in a single serve container.*

### **Electives, Extracurricular Activities, Athletics, and School Events**

- *All electives, extracurricular activities, athletics and school events have been suspended. Any sort of celebrations, such as birthdays, will be celebrated in cohorts only.*

## **Monitoring**

### **Health Screenings**

- *Signs have been posted sharing all COVID symptoms, as well as what to do should you have any. Temperatures are taken with a contactless thermometer for anyone entering the building. Visual screenings are conducted for anyone entering. Daily screening questions must be answered in the negative for anyone entering the building. The screening station has 6-foot distancing marks for anyone needing screening. Staff screen each other before entry. Those conducting the screening are behind a mask and face shield.*

### **Testing and Reporting**

- *Parents and staff have been informed that anyone with any of the COVID symptoms must have a negative test result before returning. They have been notified of all the protocols for a family member or person residing with them testing positive.*

## **Response to Suspected or Confirmed Cases and Close Contacts**

- *We have reviewed all the requirements and protocols for suspected and confirmed cases. All requirements are posted for parents and staff members.*
- *School administrators have been informed that they should notify the County of Santa Clara Public Health Department immediately of any positive COVID-19 case by emailing [coronavirus@phd.sccgov.org](mailto:coronavirus@phd.sccgov.org) and calling (408) 885-4214. They know to notify all staff and families in the school community of any positive COVID-19 case while maintaining confidentiality as required by state and federal laws.*
- *Staff have been trained to close off the areas of potential contamination and not to reopen until all the deep cleaning requirements are complete.*

- *Parents and staff have been notified of what to do in case of any potential contact.*

### **Distance/Remote Learning for Particular Students**

- *As we practiced remote learning for 3 plus months, we are prepared should we have a child enroll that requires distance learning.*

### **Addendum to Reopening plan:**

#### **Triggers to switching to Distance Learning**

- *Should we need to close down any of our cohorts, a distance learning plan will be provided for families with children in that cohort.*
- *Should the county or state determine that the Covid rates are such that we need to resume the shelter in place order, we will provide all families with a distance learning plan.*

#### **Communication Plans**

- *All parents and staff receive a daily newsletter. We advise parents of any changes or updates.*
- *Direct emails are used to address individual or confidential concerns.*
- *Our website is used to convey our reopening plan, any changes in service, or other relevant Covid related news or updates.*

#### **Testing of Students and Staff**

- *We have communicated to teachers that we are working towards 50% of staff being tested every 2 months. They have also been advised that if we are unable to provide them with locations for convenient and easy testing that the school will provide reimbursement for costs incurred.*
- *Staff and parents have been advised that any Covid symptoms displayed will need a negative test result or a signed Dr's waiver and a minimum of 4 days after symptoms have cleared.*
- *Parents have been encouraged to have the family tested as often as possible.*

#### **Identification and Tracing of Contacts:**

- *The director is the designated person to identify and inform all who may have been exposed. She is also designated to follow through on all communication with families and staff.*