

Facility Rental – Terms & Conditions

All pages of this Church Rental Policy form the basis of the rental contract. Persons or groups wishing to rent CC facilities must agree to and abide by the following terms:

1. A signed rental contract for the use of facilities shall be required for all users. This contract shall include conditions of facility use and requirements for supplies and equipment.
2. CC reserves the right to cancel the contract and refund deposits if contract terms are breached. In the event the user cancels the contract within seven days of the designated function, CC reserves the right to withhold all or a portion of the deposit.
3. A damage deposit of \$200.00 may be required upon confirmation. All or part of this deposit may be withheld in case of damage or misuse of facilities.
4. In the event the planned function is canceled by the renter, any expenses incurred by CC shall be paid by the renter.
5. All setups are the responsibility of CC as outlined in the set-up and layout specifications. Furniture is not to be moved by the renter without approval from CC.
6. Use of the facility shall be in conformity with the City of Edmonton ordinances on fire, safety, smoking, parking, overcrowding, etc.
7. Children must be under proper adult supervision and restricted to the rented space. Use of the Nursery may be pre-arranged (extra charges will apply).
8. If the Gymnasium is used, renters must receive instruction on and be comfortable with the use of its equipment. Renters must provide adequate adult supervision for the event.
9. Vehicles may park only in designated areas.
10. All decorations must be removed immediately, at the end of the event.
11. If the renter does not meet the requirements in the above list, cleanup will be performed by CC at a cost of \$35/hour. This amount will be deducted from the damage deposit.
12. All rooms and other areas of the Church not specified in the rental contract are off limits.
13. Alcohol or illegal drugs shall not be permitted on the Church grounds or in the Facility.
14. No pets or animals are allowed except those aiding persons with disabilities.
15. No smoking of any sort is permitted within the facility.
16. No confetti, rice, rose petals, bubbles or other like material may be used anywhere on church property.
17. The facility and church grounds shall not be used for dances, bingos, gambling, or similar events.
18. Church property shall not be rented or used for practices of rituals of any secret society or lodge.
19. Church property shall not be rented for profit-making activities when these activities contravene the CC Guiding Values.

20. Crosspoint prohibits partisan activities. Church property will not be rented to any political party or candidate for political office.
21. Access to, and operation of the facility lighting or sound systems is restricted to designated CC trained personnel. Prior arrangement for such persons is required as part of the rental contract.
22. No food or beverages are allowed in the Worship Centre without prior approval from CC.
23. CC musical equipment (drums, piano, microphones, etc.) are strictly off limits and shall not be moved from their location unless prior arrangement is made with CC personnel.
24. No tacks, staples or other fasteners are to be used on any furniture, fixtures or other surfaces in the facility. However, painters tape may be used for hanging decorations on the walls.
25. It is the renter's responsibility to make known terms 5 through 25 to all guests attending the contracted event. A representative of CC will enforce these terms.
26. As required, CC personnel will provide general supervision of the event and the operation of the sound and lighting systems. Rental of the facility is contingent upon the availability of CC personnel.
27. Damage incurred by any member of the group or persons attending a rental event will be the renter's responsibility.
28. Adequate care should be taken by the renter concerning the property of persons attending the function (wallets, purses, etc.). CC does not assume responsibility for lost, stolen or damaged property belonging to or in the care of the renter and/or attendees.
29. All fees are due 30 days prior to the function.
30. The renter agrees to conclude their event (including final clean-up) by the pre-agreed upon time. Failing to do so by the agreed upon time, may forfeit the deposit.
31. CC will pay all staff costs, where applicable.
32. Ministers or marriage commissioners officiating weddings at CC must be approved by CC's Lead Pastor (or designate) and be in alignment with CC's Statement of Faith.
33. All weddings performed on CC property shall conform to the biblical definition of marriage being between one man and one woman.
34. Any condition, activity, action or deed contrary to this Facility Rental Policy, CC's Core Values, or Contract Terms shall be sufficient cause or reason to disallow or cancel and/or evict any renter or guest thereof.
35. Any misrepresentation made by any renter or organization applicant in the rental contract shall be cause for denial of access to CC facilities or grounds and shall be sufficient cause or reason to disallow or cancel/evict any renter or guest thereof. Deposit may be forfeited.
36. Any and all legal action or other litigation shall not be undertaken against the Christian & Missionary Alliance, Crosspoint Church, its Board of Elders, pastors, staff, members or adherents, respecting the cancellation or refusal in whole or in part of any event or activity whether approved or denied.
37. The leadership of CC reserves the right to rent or allow use of these premises only by individuals or groups compatible with CC's Core Values and Statements and for the purposes which are compatible with CC's objects, goals, values and statements.

38. Crosspoint Church will maintain all risk insurance with respect to its equipment and property as well as comprehensive general liability insurance for bodily injury and property damage arising out of CC's use, occupation, or operation of premise. The Applicant is responsible for the following insurance and will provide Crosspoint with proof of same.
 - a) All risk insurance, including without limitation, fire, extended coverage and malicious damage insurance for the full replacement value of the Applicant's equipment and property;
 - b) Comprehensive general liability insurance, insuring against claims for bodily injury, including death and property damage or loss arising from Applicant's use of the premises. Such insurance shall be for the amount of not less than \$2 million single occurrence.
 - c) Tenant's legal liability insurance of not less than \$1 million.
39. The renter acknowledges that by signing this contract he/she will be responsible and liable for any injuries, harm, and sickness, up to and including death of any person(s), arising from the event within the facility or on church grounds.
40. The renter agrees to defend and indemnify CC and the Western District of the Christian & Missionary Alliance, against any loss they may suffer, or any claim, which may be brought against them, resulting from the planned event or under the conditions imposed by this contract.
41. Cancellation: Crosspoint Church will refund payment in full for any event which is cancelled, provided that at least 72 hours advance written or emailed notice is given to CC of the cancellation. If 72 hours is not given, CC may charge a fee of up to 1/3 of the total event fee.
42. All fees are payable in Canadian funds.

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