



**Title:** *Youth Minister*

**Department:** Trinity Fellowship Staff

**Category:** Part-Time (15-18hrs/week)

**FLSA Status:** Exempt

**Salary/Compensation:** Depends on Experience

**Date:** 5/20/2024

### **Summary/Overview:**

In this position, the Trinity Fellowship Church Youth Minister serves students in grades 6-12, along with their parents, guardians, and youth volunteers in a body committed to multi-generational ministry and worship. He or she will work collaboratively with the staff and under the leadership of the elders to move forward the church's mission and vision for Christ-centered, kingdom-advancing life together. The ideal candidate is someone who has a heart for servant leadership, for students with different backgrounds and strengths, and for coming alongside parents or guardians. They would prioritize people over programs, and they would flourish in a collaborative ministry environment and be open to mutual encouragement and support.

### **Essential Job Functions**

- Plan, organize, implement and evaluate youth ministry for students in grades 6-12.
- Recruit, screen, train, organize, and supervise youth volunteers.
- Screen, train and certify self and all youth volunteers in child safety policy and procedures.
- Participate in developing and implementing strategies for growing the youth ministry at Trinity Fellowship.
- Stay abreast of youth and family ministry best practices and curricula, and serve as a youth ministry resource to the elders, staff, youth, parents, and church body.

### **Minimum Qualifications (Knowledge, Skills, Ability and Experience)**

- Two years of church youth ministry experience, or equivalent combination of experience, training and education as approved by Trinity Fellowship Church.
- Ability to effectively communicate with and build rapport with students and their parents.
- Administrative leadership, and project management experience necessary for planning, coordinating, and leading youth activities, events, and trips.
- Moderate to advanced skill with word processing, presentation, page layout, and database software.
- Related office experience and knowledge of standard office practices and procedures with skill in composing routine letters and preparing reports.

### **Desired Qualifications**

- Experience with audio and video editing software to support youth media programs a benefit.
- Undergraduate education in youth ministry or biblical studies, or seminary education (Th.M., M.Div., etc.)



## Trinity Fellowship Church Overview

### Church Description

Trinity Fellowship has been part of the evangelical Bible church community of Dallas since 1977. We are committed to a historically and liturgically informed order of worship. The vibrant exaltation of and encounter with the Triune God through the proclamation of the Word and weekly celebration of the Lord's table is the source and heart of our worship. We strive for authentic and enriching relationships, plus intentional spiritual transformation in our community life.

The leadership of TFC is comprised of diversely gifted men and women. Spiritually mature men are called to serve as elders—guiding and overseeing the direction of the church. Spiritually mature and gifted women leaders are called to serve alongside the elders as leadership partners.

### General Responsibilities and Expectations for All TFC Staff

- Commitment to the Christian faith, enthusiasm and optimism about Christian ministry.
- Submission to the leadership and direction provided by the elders of Trinity Fellowship Church.
- Love for people and active concern for their flourishing as persons and growth as disciples of Jesus Christ.
- Embrace the mission, vision, values, and strategy of TFC.
- Commitment to personal spiritual transformation and growth in Christ and the loving support and accountability of life in the body of Christ at TFC.
- Attend and actively participate with church staff in staff meetings, seasonal and yearly church calendar planning, staff retreats and fellowship events.
- Contribute to and assist other staff members in communication efforts with the church body through review of weekly communications.
- Attend and participate in major church-wide events.
- Serve as staff resource for area of expertise and responsibility to the other staff, elders, and congregation.
- Ability to work in a team environment and fulfill all aspects of this job description in a caring, responsible, and professional manner that reflects promptness, thoroughness, and adequate communication, and regular office hours for availability to staff and members of church body.
- Strong, caring attitude; excellent people skills; high integrity.
- Be responsive and flexible to handle changing needs of the church.
- Ability to maintain confidentiality where required.

### Address:

Trinity Fellowship Church  
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Richardson, TX 75081

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